

## Attendance and Grades

Due to student, faculty, and institutional accountabilities, the Department of Education (DOE) has made recommendations for changes that have presented a variety of challenges to Laredo Community College. Laredo Community College's student attendance policy was changed based on the Department of Education's (DOE) recommendation. The following was determined, based on faculty feedback and DOE's recommendations:

### *Non-Participatory Grading*

<b>F_</b>	Failing
<b>NC_</b>	No credit
<b>NP_</b>	No pass
<b>NPDV</b>	No pass developmental
<b>NCDV</b>	No credit developmental

Students on financial aid will be required to return financial aid funds for each course in which they receive a "Non-Participatory Grade."

### **DOE**

#### **Definitions**

1. *When students are awarded an F or F\_ at the end of the semester.* The difference is as follows:

- *F (Failing)* is awarded to students who complete the course but fail to achieve the course objectives *or earn a passing grade.*
- *F\_ (Non Participatory Failure)* is awarded to students who did not officially withdraw from the course but who failed to participate in course activities (refer to #2).

2. *DOE definition of Academically Related*

#### *Activities:*

##### *Face to Face Courses:*

- Physically attending a class where there is an opportunity for direct interaction between the instructor and students;
- Submitting an academic assignment;
- Taking an exam, an interactive tutorial or computer-assisted instruction;
- Attending a study group that is assigned by the school;
- Participating in an online discussion about academic matters; and
- Initiating contact with a faculty member to ask a question about the academic subject studies in the course.

##### *Distance Education Courses:*

- Documenting that a student has logged into an online class is not sufficient by itself.
- School must demonstrate that a student participated in class or was otherwise engaged in an academically related activity such as contributing to an online discussion or initiating contact with a faculty member to ask a course related question.

3. *Other Grades* The difference is for documentation purposes only.

- *NC (no credit)* is awarded to students who complete the course but fail to *earn credit.*
- *NC\_ (no credit for non-participation)* is awarded to students who did not officially

- withdraw from the course but who failed to participate in course activities (refer to #2).
- ***NP (no pass)*** is awarded to students who complete the course but fail to *earn credit*.
  - ***NP\_ (no pass for non-participation)*** is awarded to students who did not officially withdraw from the course but who failed to participate in course activities (refer to #2).

Due to the current grading history the developmental courses underscore is opposite of the F grade.

- ***NP\_DV (no credit developmental course)*** is awarded to students who complete the course but fail to *earn credit*.
  - ***NPDV (no credit developmental for non-participation)*** is awarded to students who did not officially withdraw from the course but who failed to participate in course activities (refer to #2).
  - ***NC\_DV (no credit developmental course)*** is awarded to students who complete the course but fail to *earn credit*.
  - ***NCDV (no credit developmental for non-participation)*** is awarded to students who did not officially withdraw from the course but who failed to participate in course activities (refer to #2)
4. ***Withdrawals***
- Students are responsible for withdrawing from courses.
5. In order to assist with attendance issues faculty may choose to include participation as part of a course grade.