



LAREDO COMMUNITY COLLEGE DISTRICT
Laredo, Texas

The regular meeting of the Laredo Community College Board of Trustees convened on Monday, October 2, 2017, beginning at 6:18 p.m. in the Samuel A. Meyer Board Room located at the Elpha Lee West Building Room 105 at the Fort McIntosh Campus.

ROLL CALL

MEMBERS PRESENT

Mercurio Martinez Jr, President
Allen Tijerina, Vice President (arrived at 6:30 p.m.)
Cynthia Mares, Secretary
Henry S. Carranza
Michelle De La Peña
Jackie Leven-Ramos
Tita C. Vela
Cin Bickel, Ex-officio

MEMBERS ABSENT

Rene De La Viña
Gilberto Martinez Jr.

OTHERS

Ricardo J. Solis
Rusty Meurer, College Attorney
Vincent Solis
Nora R. Garza
Elmo Lopez
Lauro Garcia
Cesar E. Vela Jr.
Rodney H. Rodriguez
Fred Solis

CALL TO ORDER

Judge Martinez, Board President, called the meeting to order. Ms. Mares, Board Secretary, called the roll. A quorum of the members was present.

**APPROVAL OF MINUTES
FOR REGULAR BOARD OF
TRUSTEES MEETING OF
AUGUST 31, 2017, SPECIAL
BOARD OF TRUSTEES
MEETING OF SEPTEMBER
11, 2017**

Dr. Carranza moved to approve the minutes as presented. The motion was seconded by Ms. Leven-Ramos; motion carried.

PUBLIC TESTIMONY

No one signed up for public testimony.

Judge Martinez read a letter Laredo Community College received from Mr. Luis A. Guerra, Victoria College Board Member, regarding appreciation of the Victoria College Hurricane Harvey Relief efforts. He also acknowledged all the volunteers. Dr. Carranza thanked Dr. Vincent Solis for organizing volunteers. Ms. De La Peña acknowledged a volunteer, Daniela, and thanked all the volunteers. Ms. Vela noted that Mr. Guerra is from Laredo. Dr. Ricardo J. Solis thanked Dr. Carranza, facilities and maintenance staff, custodians, Coach Michael Davila, Coach Kristy Lansford and the team for their help.

**RECOGNITIONS,
COMMUNICATIONS, AND
INTRODUCTIONS**

Dr. Ricardo J. Solis, President, introduced the following new employees: Christina Perez – Culinary Arts Instructor; Amanda L. Orozco – Teacher Assistant; Cassandra R. Salinas – Teacher Assistant; Natalia Y. Lopez – Counselor-Student Support Services; Alicia Mendez – Administrative Secretary-LEAPS STEM Grant; and Roxanna L. Ramirez – Admissions & Registration Assistant.

Dr. Vincent Solis, Senior Vice President for Academic & Student Affairs, recognized staff who saved a visitor's life – Mr. Manuel Ramirez, EMS

Director; Mr. Benjamin Martinez, EMS Program; Mr. Eduardo Ramirez, EMS Adjunct Instructor; Ms. Mirta Uribe, EMS Adjunct Instructor; Sgt. Santiago Lopez, Campus Police; Gerardo Juarez, Campus Police; and several students.

Dr. Nora R. Garza, Vice President for Resource Development, introduced two students who will be attending the Hispanic Association of Colleges and Universities Conference – Mr. Jose Manuel Brosig – applied for a scholarship for the student track and Mr. Francisco Gallardo – competed in the HACU Hispanic College Quiz and received two medals and a \$1,000 scholarship. Dr. Garza introduced the coach for the competition, Ms. Rosemary Aguero – STEM Grant Advisor. Ms. De La Peña acknowledged that Ms. Aguero was her student and soccer player.

Dr. Ricardo J. Solis requested that Item 14 be moved up. Ms. Leven-Ramos so moved. Mr. Tijerina seconded the motion; motion carried.

**ANNOUNCEMENT OF PLANS
TO ESTABLISH A
COMMUNITY HEALTH
CLINIC AT LAREDO
COMMUNITY SOUTH
CAMPUS – DR. RICARDO J.
SOLIS/MR. ELMO LOPEZ**

Dr. Ricardo J. Solis asked Mr. Elmo Lopez, CEO of Gateway Community Health Center, to make the presentation. Mr. Lopez noted that Gateway Community Health Center sees all patients regardless of their ability to pay. Their plan is to establish a Gateway Clinic in the new health sciences building at LCC South. The clinic will provide health care to students, faculty, and the general public and will serve as a teaching clinic for the health sciences. Mr. Lauro Garcia, Gateway Community Health Center Board Chairman, informed the Board that their whole Board is in favor of this endeavor. Ms. Mares moved that the announcement be approved and instruct Administration to bring the full details at a later date. Ms. Leven-Ramos seconded the motion; motion carried. Judge Martinez asked Mr. Meurer to work with Gateway Community Health Center's legal counsel to work out the legal details of this initiative.

FACULTY SENATE REPORT

Dr. Bickel reported on: (1) update on faculty instructional loads, (2) recommendation to keep DEA(LOCAL) policy as is, (3) request to table DEC(LOCAL) policy, (4) Ad Hoc Committee will be revisiting the possibility of increasing the SHE (Adjunct pay rate), and (5) TCCTA Conference.

**ASSOCIATED STUDENT
ORGANIZATION REPORT**

Dr. Ricardo Solis introduced the new ASO President, Ms. Pola H. Kuri. Ms. Kuri thanked the students for electing her and Ms. Kristina Ramos, previous ASO President, for giving her the platform and opportunity. She looks forward to discussing student issues.

**CONSENT AGENDA
CHANGING OF THE HEALTH
SERVICES FEE TO
ACCIDENT INSURANCE FEE
FOR STUDENTS IN THE LCC
ON-LINE CATALOGUE – MR.
ROBERT OCHOA**

Judge Martinez asked Mr. Rusty Meurer, Attorney, to address Item 18. Mr. Meurer noted that the policies being presented are policies recommended by Texas Association of School Boards to adopt. He noted that three of the policies – CIA(LOCAL), DEC(LOCAL) and DED(LOCAL), Administration is proposing to defer. Judge Martinez asked if with the exception of these three policies, all other policies will be addressed under the Consent Agenda. Ms. Vela inquired about CAM(LOCAL), DGD(LOCAL), FL(LOCAL), and FLAA(LOCAL). Judge Martinez noted that with the exception of the seven policies mentioned, all others will be addressed under the Consent Agenda. Ms. Mares moved under the consent agenda to approve Items 8 through 13 and under 18 all policies except those excluded. Dr. Carranza seconded the motion; motion carried.

**APPROVAL OF COLLECTION
AGENCY CONTRACT – DR.
NORA STEWART**

APPROVAL OF CONTRACT WITH TOSHIBA FOR DOCUWARE DOCUMENT MANAGEMENT SOLUTION – DR. NORA STEWART

APPROVAL OF ACQUISITION OF SERIALS AND PERIODICALS AS APPROVED BY FY 2018 BUDGET – DR. NORA STEWART

APPROVAL OF ACQUISITION OF WELDING EQUIPMENT FOR THE INDUSTRIAL TECHNOLOGY DEPARTMENT – DR. NORA STEWART

APPROVAL OF INFORMATION TECHNOLOGY SUPPORT AND MAINTENANCE FEES AS APPROVED BY THE FY 2018 BUDGET - DR. FRED SOLIS/MR. LUCIANO RAMON

REVIEW UPDATED LEGAL POLICIES AND ACT ON PROPOSED REVISIONS, ADDITIONS, OR DELETIONS AFFECTING LAREDO COMMUNITY COLLEGE BOARD OF TRUSTEES LOCAL POLICIES AS PER TASB UPDATE 32 RECOMMENDATIONS – DR. RICARDO J. SOLIS AND MR. RUSTY MEURER

DISCUSSION AND POSSIBLE ACTION

PRELIMINARY AUGUST 2017 FINANCIAL REPORT – MR. CESAR E. VELA

Mr. Cesar E. Vela, Comptroller, reviewed the following financial information for the report as of August 31, 2017: revenue is \$55,321,165; expenditures are \$49,457,896; current tax levy is \$31,269,298; investments as of July 31, 2017 are \$136,933,275; and the general operating fund balance is \$19,081,311.

ENTER INTO A CONTRACT WITH LAS KEKAS RESTAURANT LLC FOR FOOD SERVICES AT LAREDO COMMUNITY COLLEGE'S FORT MCINTOSH AND SOUTH CAMPUSES – DR. NORA STEWART

Ms. Mares moved that this item be deferred to executive session due to legal questions. Ms. De La Peña seconded the motion. Judge Martinez asked Mr. Meurer if everything was in order. Mr. Meurer noted that the Board can go into executive session under Texas Government Code Section 551.071. Motion carried.

ADOPTION OF RESOLUTION APPROVING LCCD BOARD NOMINEES OF CANDIDATES FOR THE WEBB COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS – DR. RICARDO J. SOLIS

Dr. Ricardo Solis noted that this request for nominations occurs every two years. Judge Martinez noted for the record that Ms. Leven-Ramos currently serves on the Board of Directors and asked if any Board members are interested in being nominated. Dr. Carranza and Mr. Tijerina expressed interest. Ms. Leven-Ramos noted that LCC recommends someone to the Board and then LCC's nominee is contingent on UISD because they have the most votes. UISD can give their votes to LISD, LCC, Rio Bravo, or El Cenizo. Mr. Meurer noted that the number of votes per entity is dependent on their respective taxing district. The three interested members' names will be

entered into a drawing. Ms. Leven-Ramos noted that meetings are once a month during lunch (12:00 p.m. – 1:00 p.m.). Mr. Tijerina withdrew his name from consideration. Judge Martinez noted that the drawing for a nominee will be done after executive session.

**INFORMATION ITEMS
STUDENT ACTIVITIES AND
FUTURE PROGRAMS – DR.
RICARDO J. SOLIS**

Dr. Ricardo Solis asked to move on to the next item.

**MARKETING ACTIVITIES
UPDATE – MR. RODNEY H.
RODRIGUEZ**

Mr. Rodney H. Rodriguez, Executive Director of Strategic and External Initiatives, made a presentation on LCC's marketing campaign.

**FEASIBILITY STUDY – DR.
FRED SOLIS**

Dr. Fred Solis, Vice President for Institutional Operations, provided an update of the feasibility study (conduct a market analysis, demand analysis, and a financial analysis) of the potential student dorms. Dr. Bickel inquired where the dorms would be located. Dr. Fred Solis indicated that it would be part of the feasibility study and student focus groups.

**REVIEW UPDATED LEGAL
POLICIES AND ACT ON
PROPOSED REVISIONS,
ADDITIONS, OR DELETIONS
AFFECTING LAREDO
COMMUNITY COLLEGE
BOARD OF TRUSTEES
LOCAL POLICIES AS PER
TASB UPDATE 32
RECOMMENDATIONS – DR.
RICARDO J. SOLIS AND MR.
RUSTY MEURER**

Judge Martinez indicated that the Board would address policies in Item 18 that were not previously approved. Mr. Meurer reviewed the TASB proposed revisions on policies CAM(LOCAL), DGD(LOCAL), FL(LOCAL), FLAA(LOCAL) and answered questions from the Board. Ms. Leven-Ramos moved that the four policies discussed be adopted. Ms. Vela seconded the motion; motion carried unanimously.

EXECUTIVE SESSION

At 7:45 p.m., Judge Martinez announced that the Board would go into executive session for the following items:

- Closed Session Discussion Pursuant to Texas Government Code Sections 551.071 and 551.074 Relating to the College President's Annual Evaluation and Contract
- Enter into a Contract with Las Kekas Restaurant LLC for Food Services at Laredo Community College's Fort McIntosh and South Campuses Addressing Sections 551.071 and 551.074

Ms. Mares so moved. Ms. De La Peña seconded the motion; motion carried.

The Board reconvened to open session at 9:00 p.m. Judge Martinez noted that no action was taken in executive session.

**DISCUSSION AND POSSIBLE
ACTION
ENTER INTO A CONTRACT
WITH LAS KEKAS
RESTAURANT LLC FOR
FOOD SERVICES AT
LAREDO COMMUNITY
COLLEGE'S FORT
MCINTOSH AND SOUTH
CAMPUSES – DR. NORA
STEWART**

Judge Martinez asked for a motion on this item. Being no motion made, no action was taken.

**ADOPTION OF RESOLUTION
APPROVING LCCD BOARD**

Judge Martinez noted that two names (Dr. Carranza and Ms. Leven-Ramos) are entered into the drawing. He asked Mr. Tijerina to draw one name. Mr.

**NOMINEES OF CANDIDATES
FOR THE WEBB COUNTY
APPRAISAL DISTRICT
BOARD OF DIRECTORS –
DR. RICARDO J. SOLIS**

Tijerina drew one name and Judge Martinez read the name; Ms. Leven-Ramos will be submitted as LCC's nominee. Mr. Meurer noted that the Board needs to adopt the resolution and the resolution calls for the filling in of the name. Ms. Mares so moved that the Board acknowledge that Ms. Leven-Ramos be LCC's nominee for the Webb County Appraisal District Board of Directors. Ms. De La Peña seconded the motion; motion carried.

**COLLEGE PRESIDENT'S
ANNUAL EVALUATION AND
CONTRACT**

Ms. Vela moved "that the Laredo Community College Board of Trustees extend Dr. Ricardo J. Solis' employment contract by one year and increase his annual salary by 8.4% effective October 1, 2017". The motion was seconded by Ms. De La Peña; motion carried. Ms. Mares voted against.

**PRESIDENT'S REPORTS
CAMPUS POLICE,
PERSONNEL,
TRAVEL, AND
OTHER REPORTS**

The reports were provided for information purposes.

NEXT MEETING DATE:

October 26, 2017

ADJOURNMENT

At 9:05 p.m., Ms. Leven-Ramos moved to adjourn the meeting. Mr. Tijerina seconded the motion; motion carried.