

LAREDO COMMUNITY COLLEGE DISTRICT
Laredo, Texas

The regular meeting of the Laredo Community College Board of Trustees convened on Monday, February 20, 2017, beginning at 6:03 p.m. in the Samuel A. Meyer Board Room located at the Elpha Lee West Building Room 105 at the Fort McIntosh Campus.

ROLL CALL

MEMBERS PRESENT

Mercurio Martinez Jr, President
Allen Tijerina, Vice President
Cynthia Mares, Secretary
Henry S. Carranza
Rene De La Viña
Gilberto Martinez Jr. (arrived at 6:05 p.m.)
Jackie Leven-Ramos
Tita C. Vela (arrived at 6:05 p.m.)

MEMBERS ABSENT

Michelle De La Peña

OTHERS

Ricardo J. Solis
Rusty Meurer, College Attorney
Kristina Ramos
Paola Villezcas
Vince Solis
Cesar E. Vela Jr.
Nora Stewart
Luciano Ramon
Gary Leyendecker

CALL TO ORDER

Judge Mercurio Martinez, Jr., Board President, called the meeting to order. Board Secretary, Ms. Cynthia Mares, called the roll. A quorum of the members was present.

**APPROVAL OF MINUTES
FOR: REGULAR BOARD OF
TRUSTEES MEETING OF
DECEMBER 14, 2016, THE
DECEMBER 27, 2016
PUBLIC CANVASS OF RUN-
OFF ELECTION RESULTS OF
DECEMBER 17, 2016, AND
THE SPECIAL BOARD
MEETING OF JANUARY 20,
2017**

Ms. Mares moved to approve the minutes as presented. The motion was seconded by Mr. Allen Tijerina, Board Vice President; motion carried.

PUBLIC TESTIMONY

No one signed up for public testimony.

**RECOGNITIONS,
INTRODUCTIONS, AND
COMMUNICATIONS**

Dr. Ricardo J. Solis, President, introduced the following new employees: Manuel Valdez – Physical Plant Supervisor and Diana Ramos – Speech Instructor.

Ms. Jackie Leven-Ramos, Board Member, thanked the Board for allowing her to be a committee member for the Association of Community College Trustees. She thanked Mr. Steven Aguilar, Financial Aid Director, Maria Luisa Ramirez, Institutional Research & Planning Director, and Susana Carreon, Restricted Grants Manager, for providing her with financial aid information she took to the summit she recently attended. She provided information on the summit and provided the 2017 Community College Federal Legislative Priorities. Mr. Rusty Meurer, College Attorney, cautioned the Board about a potential Open Meetings Act violation. Judge Martinez thanked Ms. Leven-Ramos about her appointment.

Mr. Rene De La Viña, Board Member, recognized and thanked Dr. Vince Solis, Vice President for Instruction & Student Services, for his service to students.

Dr. Vince Solis recognized Mr. Donald Hale and Mr. Higinio Reyes and all the faculty in the program for the 91% success rate on the Basic County Jailers class licensing exam.

**FACULTY ASSEMBLY
SENATE REPORT**

Dr. Cin Bickel, Faculty Senate President, welcomed Dr. Henry S. Carranza to the LCC Board of Trustees. She also welcomed the Classified Staff Organization and Associated Student Organization to the Board meetings. She reported on goals they are currently working on: Leadership Meetings, Upward Evaluation of the Deans, Ad Hoc Committee, Faculty Titles and Ranks, Faculty Back Pay, and the Memorial Hall Brick Project. Mr. De La Viña thanked Dr. Bickel, Ms. Adriana Nunemaker, and Dr. Ricardo Solis for working together.

**ASSOCIATED STUDENT
ORGANIZATION REPORT**

Ms. Kristina Ramos, Associated Student Organization President, congratulated Dr. Carranza on his election to the Board and Judge Martinez and Ms. Mares on their re-election to the Board. She acknowledged the ASO's new advisors, Mr. Dale Saenz and Ms. Cynthia Rodriguez, and acknowledged Mr. Carmelino Castillo for his guidance and support to the ASO. Ms. Ramos reported on the ASO's activities and goals for the year: "Night Out at the Pool", Season of Giving, "Viva Laredo Workshop", Repairs for Dorms, Study Rooms, RFP Vendor Selection Committee, International Day, and Texas A&M Conference. She thanked the Board for the opportunity to be part of the monthly Board meetings.

**CLASSIFIED STAFF
ORGANIZATION REPORT**

Ms. Paola Villezcas, Classified Staff Organization President, thanked the Board for allowing the CSO to provide the Board monthly reports. She reported on the CSO's activities: first Open Forum with Dr. Ricardo Solis, first Meet and Greet with Board Members, CSO Blanket and Coat Drive, CSO Posada, and Tailgate Barbeque. Ms. Villezcas thanked Dr. Ricardo Solis and Ms. Roxanne Vedia for their support.

**ELECTION OF BOARD
OFFICERS AND
APPOINTMENT OF 2016 -
2018 COMMITTEE
MEMBERS**

Ms. Mares nominated Judge Martinez for President and Mr. Tijerina for Vice President. Judge Martinez asked to include herself in the nomination. Ms. Mares included herself in the nomination. Mr. Tijerina seconded the motion; motion carried unanimously. Mr. Meurer mentioned that the Board's action by acclamation means that the no one opposes the nomination and the next step would be the election of the individual to the office. Judge Martinez acknowledged that the individuals are elected by acclamation.

Judge Martinez proceeded with the committee assignments as follows:

BUILDING COMMITTEE:
Cynthia Mares, Chair
Allen Tijerina, Co-Chair
Michelle De La Peña
Tita Cantu Vela

PROGRAM/POLICY COMMITTEE:
Jackie Leven-Ramos, Chair
Gilberto Martinez Jr., Co-Chair
Michelle De La Peña
Tita Cantu Vela

FINANCE & AUDIT COMMITTEE:

Mercurio Martinez Jr., Chair
Allen Tijerina, Co-Chair
Henry S. Carranza
Cynthia Mares

STUDENT SUCCESS COMMITTEE:

Allen Tijerina, Chair
Jackie Leven-Ramos, Co-Chair
Michelle De La Peña
Cynthia Mares

AD HOC COMMITTEE (*temporary*):

Jackie Leven-Ramos, Chair
Cynthia Mares, Co-Chair
Michelle De La Peña

Mr. Meurer inquired as to the issues the Ad Hoc Committee will address. Ms. Ramos noted that the Ad Hoc Committee was formed to discuss faculty ranks and titles. Dr. Ricardo Solis asked that the Ad Hoc Committee also be tasked with the faculty back pay issue. Judge Martinez stated that the Ad Hoc Committee will review the data and present a report to the Finance & Audit Committee.

**JANUARY 2017 MONTHLY
FINANCIAL REPORT**

Mr. Cesar Vela, Comptroller, reviewed the following financial information for the report as of January 31, 2017: revenue is \$48,858,314 out of a budget of \$54.3 million with no major variances to report. There is a \$2.7 million increase in taxes compared to last fiscal year. Ms. Mares asked about the revenue and fees generated from final numbers of enrollment. Mr. Vela reported that the spring semester figures will be in the February report. Mr. Vela reported that expenditures as of January 31, 2017 were at \$20,976,689, taxes collected are \$27,074,370 and total investments are \$164,887,258. Ms. Leven-Ramos asked Mr. Vela for a report on financial aid received at LCC.

**APPROVAL OF NOVEMBER
2016 QUARTERLY
INVESTMENT REPORT**

Mr. Vela presented Quarterly Investment Report as of November 2016. Ms. Mares asked when LCC will go out for bids. Mr. Vela noted that there is another renewal available with the bank and at that time rates can be re-negotiated or the option to request proposals. Ms. Leven-Ramos moved to accept the report. Dr. Henry Carranza, Board Member, seconded the motion; motion carried unanimously.

**FY2016 MANAGEMENT
RESPONSE TO THE REPORT
ON CONDUCT OF AUDIT**

Mr. Vela went over the eight findings of the Management Responses to Report on Conduct of Audit. Judge Martinez asked for a motion to acknowledge the recommendations and implementation by the departments. Ms. Mares so moved. Mr. Tijerina seconded the motion; motion carried unanimously.

**APPROVAL OF
GUARANTEED MAXIMUM
PRICE (GMAX) FOR
CIGARROA SCIENCES
BUILDINGS PROJECT FOR
THE FACILITIES MASTER
PLAN PHASE III**

Mr. Vela reported the proposed GMAX is \$16,369,697.36, soft costs are \$978,761, and furniture & equipment are \$2,438,548 for a total of \$19,787,006 for the Cigarroa Sciences Buildings project. There will be a shortfall of \$1,300,158, which Administration is recommending be covered by the savings of the LCC South Health Science Building GMAX. Mr. Tijerina made a motion to approve the GMAX for the Cigarroa Science Building project for the Facilities Master Plan Phase III. Ms. Mares seconded the motion. Discussion followed. Mr. Gary Leyendecker answered questions from the Board. Ms. Mares called for the question. A vote was taken on the motion; motion carried unanimously.

RATIFICATION OF CHANGE ORDER FOR ADDITIONAL SERVICES FROM TIME WARNER CABLE/SPECTRUM

Mr. Luciano Ramon, Information Technology Officer, provided the item's background information and reported Administration is seeking approval to ratify the change order in the amount of \$17,050. Ms. Leven-Ramos moved to ratify the change order for additional services from Time Warner also known as Spectrum. Ms. Tita Vela, Board Member, seconded the motion; motion carried unanimously.

APPROVAL OF TAX REFUND FOR IBC C/O INDUSTRY CONSULTING GROUP

Dr. Nora Stewart, Chief Financial Officer, asked that the Board approve a tax refund for IBC c/o Industry Consulting Group. Ms. Mares moved to approve. Mr. Tijerina seconded the motion; motion carried.

FY 2018 BUDGET PROCESS (FOR INFORMATION ONLY)

Dr. Stewart presented FY 2018 Budget Calendar and Budget Committee for information only. Ms. Ramos asked that the Board be kept updated and have enough time to review items before they come before the Board.

RECOMMENDATION TO HAVE LCC ADMINISTRATIVE STAFF FROM THE CAMPUS LIBRARY OPERATIONS THAT HAVE LOST A TENURE TRACK POSITION BE REINSTATED BACK TO TENURE TRACK AND FACULTY STATUS AT LAREDO COMMUNITY COLLEGE

Dr. Vincent Solis, Vice President for Instruction & Student Services, recommended that due to recent policy changes that Mr. Dale Saenz be reinstated to tenure track and reinstated his faculty title of Director/Lead Librarian. Ms. Ramos moved to approve the recommendation. Ms. Vela seconded the motion; motion carried. Dr. Bickel inquired as to who evaluates Mr. Saenz. Dr. V. Solis responded that his Dean, Ms. Raquel Pena, and his chain of command.

CONSTRUCTION OF NEW STUDENT DORMITORY FACILITY AT LAREDO COMMUNITY COLLEGE FORT MCINTOSH CAMPUS

Dr. R. Solis reported that they are evaluating the possibility/needs of a student dormitory and bring back to the Board. Judge Martinez recommended that this item be brought before the Building Committee. Ms. Mares recommended to have Items 18, 22, 23 deferred to the Building Committee and then report to the Board. Mr. De La Viña inquired as to the type of dorms. Dr. R. Solis mentioned that it is being discussed. Ms. Mares called for the question. Mr. Tijerina seconded the motion; motion carried.

EXECUTIVE SESSION

At 7:26 p.m., Judge Martinez entertained a motion for the Board to go into executive session for the items below:

EXECUTIVE SESSION

- CLOSED SESSION DISCUSSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.074 CONCERNING MODIFICATIONS TO PAYMENT TERMS UNDER THE EMPLOYMENT CONTRACT WITH THE DIRECTOR OF DUAL ENROLLMENT
- CLOSED SESSION CONSULTATION WITH ATTORNEY FOR LAREDO COMMUNITY COLLEGE PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.071 TO DISCUSS LEGAL ISSUES RELATED TO THE FACILITIES MASTER PLAN BOND CONSTRUCTION PROJECTS AT LAREDO COMMUNITY COLLEGE FORT MCINTOSH AND SOUTH CAMPUSES

Ms. Mares so moved and was seconded by Ms. Vela; motion carried. The Board reconvened to open session at 7:55 p.m.

BOARD APPROVAL OF MODIFICATION TO

Judge Martinez asked for a motion to formally approve modifications to payment terms under the employment contract with the Director of Dual

**PAYMENT TERMS UNDER
THE EMPLOYMENT
CONTRACT WITH THE
DIRECTOR OF DUAL
ENROLLMENT**

Enrollment as being recommended by Dr. Vince Solis. Ms. Ramos so moved. Mr. De La Viña seconded; motion carried.

**STATUS REPORT AND
DISCUSSION OF FACILITIES
MASTER PLAN BOND
CONSTRUCTION PROJECTS
AT LAREDO COMMUNITY
COLLEGE FORT MCINTOSH
AND SOUTH CAMPUSES,
AND POSSIBLE CHANGES
THERETO**

Judge Martinez noted that this item was deferred.

**RENOVATIONS TO LAREDO
COMMUNITY COLLEGE
MARAVILLO GYMNASIUM
LOCATED AT THE FORT
MCINTOSH CAMPUS,
INCLUDING
DETERMINATION OF THE
PROJECT
DELIVERY/CONTRACT
AWARD METHOD**

Judge Martinez noted that this item was deferred.

**PRESIDENT'S REPORTS
CAMPUS POLICE,
PERSONNEL,
TRAVEL, AND
OTHER REPORTS**

The reports were provided for information purposes.

NEXT MEETING DATE:

Judge Martinez announced the next meeting dates:

- Saturday, March 4, 2017, at 10:00 a.m. for a Board Retreat. He thanked Falcon International Bank for use of their facilities.
- Thursday, March 30, 2017, at 6:00 p.m. for a Regular Board Meeting. Ms. Vela asked to participate via conference call.

ADJOURNMENT

At 8:00 p.m., Ms. Mares moved to adjourn the meeting and was seconded by Mr. De La Viña. The motion carried.