



**LAREDO COMMUNITY COLLEGE DISTRICT**

Laredo, Texas

The regular meeting of the Laredo Community College Board of Trustees convened on Wednesday, June 28, 2017, beginning at 6:20 p.m. in the Samuel A. Meyer Board Room located at the Elpha Lee West Building Room 105 at the Fort McIntosh Campus.

**ROLL CALL**

MEMBERS PRESENT

Mercurio Martinez Jr, President  
Allen Tijerina, Vice President  
Cynthia Mares, Secretary  
Henry S. Carranza  
Michelle De La Peña  
Tita C. Vela  
Chris Turner, Ex-officio

MEMBERS ABSENT

Rene De La Viña  
Gilberto Martinez Jr.  
Jackie Leven-Ramos

OTHERS

Ricardo J. Solis  
Rusty Meurer, College Attorney  
Rodney Rodriguez  
Paola Villezcas  
Jeanette Hatcher  
Nora Stewart  
Robert Tijerina  
Dan Martinez  
Vincent Solis  
William Osinski  
Luciano Ramon  
Roxanne Vedia  
Guillermo Del Barrio

**CALL TO ORDER**

Judge Mercurio Martinez Jr., Board President, called the meeting to order. Ms. Mares, Board Secretary, called the roll. A quorum of the members was present.

**APPROVAL OF MINUTES  
FOR REGULAR BOARD OF  
TRUSTEES MEETING OF  
MAY 17, 2017 AND SPECIAL  
BOARD OF TRUSTEES  
MEETING OF JUNE 7, 2017**

Ms. Vela moved to approve the minutes as presented. The motion was seconded by Mr. Tijerina; motion carried.

**PUBLIC TESTIMONY**

No one signed up for public testimony.

**RECOGNITIONS,  
COMMUNICATIONS, AND  
INTRODUCTIONS**

Dr. Ricardo Solis, President, noted that a group from the Universidad Technologica de Matamoros were at Laredo Community College taking specialty courses. He recognized two instructors – Mr. Carlos Alberto Hinojosa Salazar and Ms. Alicia Estrada Torres, and two students – Ms. Sandra Espinoza Martinez and Juan Ruben Gonzales Torres. Dr. Ricardo J. Solis introduced the following new employees: Sara E. Hernandez – Mobile Unit & STEM Lab Specialist LEAPS Grant; Eduardo Rangel – Transcript & Evaluation Clerk; Ileana Rodriguez – Secretary Continuing Education & Adult Education; Janette Vazquez – Academic Advisor LEAPS STEM Grant; Erika M. Guerra – Financial Aid Coordinator (South); Isabel Mendez – Secretary Learning Enrichment Center & Student Support Services; and Ariel A. Saucedo – Evening Supervisor Public Service.

**FACULTY SENATE REPORT**

Mr. Chris Turner, Faculty Senate Representative, noted that the summer is a quiet time for the Faculty Senate but they are attending meetings. He expressed appreciation to work with the Board and Administration in meetings.

Judge Martinez recognized Dr. Ricardo Solis who asked Mr. Rodney Rodriguez, Economic Development & External Affairs Executive Director, to present information on new programs. Mr. Rodriguez provided information on a new cyber security program offered by the Economic Development Center.

**ASSOCIATED STUDENT ORGANIZATION REPORT**

No report.

**CLASSIFIED STAFF ORGANIZATION REPORT**

Ms. Paola Villezcas, CSO President, reported on the comedy event that raised \$2,000, presented the new CSO logo, and announced a barbeque at LCC South on July 7<sup>th</sup> from 1:00 p.m. – 3:00 p.m.

**DISCUSSION AND POSSIBLE ACTION**

**WEBB COUNTY HISTORICAL COMMISSION PRESENTATION REGARDING HISTORICAL MARKER – MS. CYNTHIA MARES**

Ms. Mares introduced Ms. Jeanette Hatcher, Webb County Historical Commission Chair. Ms. Hatcher reported that an application was submitted to the Undertold History Markers Program for David B. Barkeley and asked if Laredo Community College would accept the gift in the event that the application is accepted. The recommendation is to locate it next to the Chapel. Ms. Mares moved that once the application is accepted that Webb County Historical Commission place the marker on the Fort McIntosh Campus next to the Chapel. Dr. Carranza seconded the motion; motion carried unanimously.

**CONSIDERATION AND APPROVAL OF A RESOLUTION AUTHORIZING THE ISSUANCE OF “LAREDO COMMUNITY COLLEGE DISTRICT COMBINED FEE REVENUE REFUNDING BONDS, SERIES 2017;” DELEGATING THE AUTHORITY TO CERTAIN DISTRICT OFFICIALS TO EXECUTE CERTAIN DOCUMENTS RELATED TO THE SALE OF THE BONDS, ENTERING INTO A BOND PURCHASE AGREEMENT, AND ESCROW AGREEMENT, AND A PAYING AGENT/REGISTRAR AGREEMENT; APPROVING AN OFFICIAL STATEMENT FOR USE IN THE MARKETING OF THE BONDS; AND AUTHORIZING AND APPROVING OTHER MATTERS RELATED THERETO – DR. NORA STEWART/MR. CESAR E. VELA**

Dr. Nora Stewart, Chief Financial Officer, introduced Mr. Dan Martinez, co-bond counsel – Winstead PC, and Mr. Robert Tijerina of Estrada Hinojosa. Mr. Tijerina presented the plan of finance for the combined fee revenue refunding bonds, series 2017. Mr. Dan Martinez provided information on the resolution to authorize the refunding. Ms. Mares moved to “authorize the issuance of the Laredo Community College District refunding bonds series 2017 and authorizing administration to move forward”; Mr. Allen Tijerina seconded the motion. Dr. Ricardo Solis inquired if the terms can still be negotiated and why there are three underwriters instead of two. Mr. Tijerina noted that the selection can be amended. Motion passed unanimously.

**MAY 2017 MONTHLY FINANCIAL REPORT – MR. CESAR E. VELA**

Ms. Mares moved to acknowledge the report if there is nothing out of the ordinary. Ms. Vela seconded the motion; motion carried.

**PROPOSAL TO MODIFY THE 2017 - 2018 ACADEMIC CALENDAR – DR. VINCENT SOLIS**

Dr. Vincent Solis, Vice President for Instruction & Student Services, presented a proposal to modify the academic calendar to include a winter session as a pilot program to determine if there is a demand for such a program. All courses and services will be offered completely online. Ms. Mares moved to approve; Mr. Tijerina seconded. Motion carried.

**REVIEW OF COLLEGE PRESIDENT'S RULES AND REGULATIONS ADDRESSING CARRYING OF CONCEALED HANDGUNS ON CAMPUS WHICH WERE ESTABLISHED IN ACCORDANCE WITH THE SENATE BILL 11 CAMPUS CARRY LAW – DR. VINCENT SOLIS**

Dr. Vincent Solis provided the rules and regulations on campus carry adopted by the college president. The Board has 90 days to make any recommendations to the rules and regulations. Dr. V. Solis recognized Dr. William Osinski, co-chair of the committee that worked on this task, and all the committee members for their work. Dr. Osinski commented on the committee's work. Mr. Meurer explained to the Board that Senate Bill 11 states that all chancellors/presidents are to establish the rules and regulations and that the Board can review and amend but it is not a requirement for the Board to approve. The Board can acknowledge receiving the rules and regulations. Ms. Mares so moved. Mr. Tijerina seconded the motion; motion carried.

**ADOPTION OF TWO LOCAL POLICIES FROM TEXAS ASSOCIATION OF SCHOOL BOARDS POLICY MANUAL UPDATE 32: FLB (LOCAL); STUDENT RIGHTS AND RESPONSIBILITIES STUDENT CONDUCT AND CHF (LOCAL) SITE MANAGEMENT WEAPONS – DR. VINCENT SOLIS**

Dr. Vincent Solis presented revisions to policies FLB(LOCAL) and CHF(LOCAL). Ms. Mares moved to approve the proposed revisions as presented; Ms. De La Peña seconded the motion. Motion carried.

**DUAL ENROLLMENT PRESENTATION – DR. VINCENT SOLIS**

Dr. Vincent Solis presented a Dual Enrollment Update for information only.

**APPROVAL OF DUAL ENROLLMENT CHARGES FOR SURROUNDING SCHOOL DISTRICTS – DR. VINCENT SOLIS**

Dr. Vincent Solis asked that the Board approve the equalization of the dual enrollment charges for all partner school districts. Ms. Mares so moved; Mr. Tijerina seconded. Motion carried.

**APPROVAL OF MATCHING FUNDS REQUIRED FOR DEPARTMENT OF JUSTICE COPS HIRING GRANT APPLICATION – DR. NORA R. GARZA**

Dr. Ricardo Solis noted that Dr. Nora R. Garza, Vice President for Resource Development, is not available and asked that Mr. Luciano Ramon, Information Technology Officer, present the item. Mr. Ramon noted that this grant opportunity requires a 25% or \$41,612 match of funds over three years. Ms. Mares inquired as to what funds are going to be used. Mr. Ramon noted that Administration will need to look at the budget. Ms. De La Peña moved to approve; Mr. Tijerina seconded. Motion carried.

**ESTABLISHMENT OF LAREDO COMMUNITY COLLEGE ALUMNI AND FRIENDS FOUNDATION – MS. JACKIE LEVEN-RAMOS**

Ms. Vela noted that Ms. Leven-Ramos requested this item due to individuals from the college and community wanting to form this foundation. Mr. Tijerina moved to approve the foundation. Ms. Mares seconded. Ms. De La Peña inquired as to the role of the foundation. Dr. Ricardo Solis noted that there have been meetings in establishing this foundation but would defer until Ms. Leven-Ramos' availability. Mr. Tijerina rescinded his motion. Ms. Mares rescinded her second. Mr. Tijerina moved to defer until a later date; Dr. Carranza seconded. Motion carried.

**DISCUSSION ON RECONFIGURATION OF SAMUEL A. MEYER BOARD ROOM - MS. JACKIE LEVEN-RAMOS**

Dr. Ricardo Solis asked that this item be deferred until the next meeting. Mr. Tijerina so moved; Dr. Carranza seconded. Motion carried.

**CONSENT AGENDA APPROVAL OF TAX REFUND TO SMV LAREDO WEST LP – MR. CESAR E. VELA**

Ms. Mares moved to approve Items 20 and 21; Ms. De La Peña seconded. Motion carried.

**APPROVAL OF ANNUAL MAINTENANCE RENEWAL FOR LIBRARY'S SYMPHONY**

**SOFTWARE – MR. CESAR E. VELA**

**INFORMATION ITEMS**

**STUDENT ACTIVITIES AND FUTURE PROGRAMS – DR. RICARDO J. SOLIS**

Dr. Ricardo Solis indicated that he already discussed this item.

**FY2018 BUDGET UPDATE – DR. NORA STEWART**

Dr. Stewart presented the FY2018 Budget Update for information only.

**EXECUTIVE SESSION**

**CLOSED SESSION MEETING WITH LAREDO COMMUNITY COLLEGE ATTORNEY TO DISCUSS LEGAL ISSUES RELATED TO EMPLOYEE’S REQUEST FOR APPEARANCE BEFORE THE BOARD OF TRUSTEES REGARDING EMPLOYMENT CONTRACT NON-RENEWAL, PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.074 AND 551.071**

At 7:40 p.m., Judge Martinez announced that the Board would go into executive session for the following items:

- Closed Session Meeting with Laredo Community College Attorney to Discuss Legal Issues Related to Employee’s Request for Appearance Before the Board of Trustees Regarding Employment Contract Non-renewal, Pursuant to Texas Government Code Sections 551.074 and 551.071.
- Closed Session Meeting for Employee’s Request for Appearance Before the Board of Trustees Regarding Employment Contract Non-renewal, Pursuant to Texas Government Code Section 551.074.

Ms. Mares so moved and Dr. Carranza seconded the motion; motion carried.

**CLOSED SESSION MEETING FOR EMPLOYEE’S REQUEST FOR APPEARANCE BEFORE THE BOARD OF TRUSTEES REGARDING EMPLOYMENT CONTRACT NON-RENEWAL, PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.074**

**DISCUSSION AND POSSIBLE ACTION EMPLOYEE’S APPEARANCE BEFORE THE BOARD OF TRUSTEES REGARDING EMPLOYMENT CONTRACT NON-RENEWAL**

The Board reconvened to open session at 8:40 p.m. Judge Martinez noted for the record that no action took place in executive session.

The Board took no action on Item 26.

**PRESIDENT’S REPORTS CAMPUS POLICE, PERSONNEL, TRAVEL, AND OTHER REPORTS**

The reports were provided for information purposes.

**NEXT MEETING DATE:**

Judge Martinez noted that the next meeting date will be determined.

**ADJOURNMENT**

At 8:42 p.m., Ms. Mares moved to adjourn the meeting; Ms. Vela seconded. Motion carried.