



LAREDO COMMUNITY COLLEGE DISTRICT
Laredo, Texas

The regular meeting of the Laredo Community College Board of Trustees convened on Thursday, April 26, 2018, beginning at 6:22 p.m. in the Samuel A. Meyer Board Room located at the Elpha Lee West Building Room 105 at the Fort McIntosh Campus.

ROLL CALL

MEMBERS PRESENT

Mercurio Martinez Jr, President
Allen Tijerina, Vice President
Henry S. Carranza, Ph.D.
Rene De La Viña
Tita C. Vela
Cin Bickel, Ex-officio

MEMBERS ABSENT

Cynthia Mares, Secretary
Gilberto Martinez Jr., Ed.D.
Michelle De La Peña
Jackie Leven-Ramos

OTHERS

Ricardo J. Solis
Rusty Meurer, College Attorney
Nora R. Garza
Vincent R. Solis
Mary Sue Galindo
Diana Espinoza
Linda Ramirez
Veronica Cardenas
Heriberto Hernandez
Robert Moore
Pola Kuri
Joya Vidaurri
Cesar E. Vela Jr.
Marisela Rodriguez
Fred Solis

CALL TO ORDER

Judge Martinez called the meeting to order. Mr. Tijerina called the roll. A quorum of the members was present.

**APPROVAL OF MINUTES
FOR REGULAR BOARD OF
TRUSTEES MEETING OF
MARCH 29, 2018 AND
SPECIAL BOARD OF
TRUSTEES MEETING OF
APRIL 5, 2018**

Mr. De La Viña moved to approve the minutes as presented. The motion was seconded by Ms. Vela; motion carried.

PUBLIC TESTIMONY

No one signed up for public testimony.

**RECOGNITIONS,
COMMUNICATIONS, AND
INTRODUCTIONS**

Dr. Ricardo J. Solis, President, noted that a booklet of events was distributed to the Board members for information. He introduced the following new employees: Eric Carreon, Community Outreach Specialist; Diana L. Medina, Graphic Designer & Digital Marketing Specialist; Alexis A. Arrambidez, Assistant Nursing Programs Director/Instructor; and Beatriz Flores-Martinez, eLearning & Instructional Design Specialist.

Dr. Nora R. Garza, Vice President for Resource Development, announced a USDA award grant Laredo Community College received for \$10,500. She also recognized students: Francisco Gallardo – attended the HACU College Bowl and a candidate for the Terry Foundation Scholarship, Ivonne Garza – a candidate for the Terry Foundation Scholarship, Sonia Ortiz – accepted for an undergraduate research experience at Syracuse University, Ingrid Echeverria

– received a transfer Gateway Scholarship, and Nehemias Santos Llano – received a transfer Gateway Scholarship.

Dr. Vincent R. Solis, Senior Vice President of Academic and Student Affairs, announced: 1) LCC Golf Classic and 2) Rene Montemayor was selected by the International Phi Theta Kappa Organization as a distinguished advisor.

Ms. Mary Sue Galindo, English Instructor/President of Laredo Community College Chapter of TACHE, and Ms. Diana Espinoza, Psychology Instructor, reported on TACHE fundraiser for scholarships.

Ms. Linda Ramirez, Business Instructor, reported on the first annual Laredo Community College Business Management Department Golf Classic held last month.

Ms. Veronica Cardenas, Director of Human Resources, reported on Laredo Community College's Mental Health Awareness training.

Mr. Heriberto Hernandez, Senior Director of Workforce Education, and Mr. Robert Moore, Computer Technology Department Chair/Instructor, provided an overview of the Cybersecurity Conference held last week.

FACULTY SENATE REPORT

Dr. Cin Bickel, Faculty Senate President, reported on: 1) 2017-2018 academic year, 2) the Faculty Open Forum with the President is scheduled for April 27, 2018 at 12:00 noon, 3) faculty representatives continue to attend Budget Committee meetings, 4) working on Faculty Ranks and Titles proposal, and 5) upward evaluations are currently taking place.

ASSOCIATED STUDENT ORGANIZATION REPORT

Ms. Pola Kuri, Associated Student Organization President, announced that it is her last month in term as ASO President. She reported on: 1) all-you-can-ride bus pass from El Metro, 2) SUPER Club, 3) six player soccer league, 4) food service options, 5) changing of LCC school colors and graduation gown color, 6) organization of LCC webpage, 7) possible name change of Laredo Community College to Laredo College, 8) bike racks on campus, and 9) pending projects: improving Wi-Fi connectivity, LCC innovation, and placing of palomino statue. Ms. Kuri thanked Dr. Vincent Solis, Dr. Ricardo Solis, and the Board for their support. Judge Martinez asked for a resolution to acknowledge Ms. Kuri's leadership. Mr. De La Viña so moved. Dr. Carranza seconded the motion; motion carried unanimously.

CLASSIFIED STAFF COUNCIL REPORT

Ms. Joya Vidaurri, Classified Staff Council President, reported on Classified Staff meeting and trainings.

CONSENT AGENDA

APPROVAL OF MICROSOFT LICENSES RENEWAL AND APPROVAL OF ORACLE LICENSES AND SUPPORT RENEWAL – MR. LUCIANO RAMON

Mr. De La Viña moved to approve the items under Consent Agenda. Mr. Tijerina seconded the motion; motion carried.

APPROVAL OF PURCHASE OF DE LA GARZA BUILDING FURNITURE – MR. CESAR E. VELA

Judge Martinez asked for a motion to bring up Item 19 – *Student Handbooks for: Health Sciences Programs, Honors Program, Regional Law Enforcement Academy, Culinary Arts Program, and eLearning & Instructional Innovation Center*. Mr. De La Viña so moved. Mr. Tijerina seconded the motion; motion carried.

DISCUSSION AND POSSIBLE ACTION
STUDENT HANDBOOKS FOR: HEALTH SCIENCES PROGRAMS, HONORS PROGRAM, REGIONAL LAW ENFORCEMENT ACADEMY, CULINARY ARTS PROGRAM, AND ELEARNING & INSTRUCTIONAL INNOVATION CENTER – DR. VINCENT R. SOLIS

Dr. Vincent R. Solis noted that the student handbooks are provided to the Board for their information. Mr. De La Viña moved to acknowledge receipt of the student handbooks. Dr. Carranza seconded the motion; motion carried unanimously.

MARCH 2018 FINANCIAL REPORT – MR. CESAR E. VELA

Mr. Cesar E. Vela, Comptroller, reviewed the following financial information for the report as of March 31, 2018: revenues were \$54.1 million; expenditures were \$29.5 million with no major variances; and taxes collected were \$30.8 million.

APPROVAL OF FEBRUARY 2018 QUARTERLY INVESTMENT REPORT – MR. CESAR E. VELA

Mr. Vela reported that investments are \$156,013,816. Mr. De La Viña moved to acknowledge the report as presented. Mr. Tijerina seconded the motion; motion carried unanimously.

APPROVAL OF EQUIPMENT PURCHASES USING FISCAL YEAR 2018 SAVINGS – MR. CESAR E. VELA

Mr. Vela asked that the Board approve the purchase of equipment being presented using FY 2018 savings. Mr. De La Viña moved to approve the purchases. Ms. Vela seconded the motion; motion carried.

ADOPTION OF LAREDO COMMUNITY COLLEGE BOARD OF TRUSTEES LOCAL POLICY EFA(LOCAL); CURRICULUM DESIGN INSTRUCTIONAL PROGRAMS AND COURSES – DR. MARISELA RODRIGUEZ

Dr. Marisela Rodriguez, Dean of Arts & Sciences, asked that the Board approve the adoption of EFA(LOCAL) policy, which would require the use of an official learning management system in order to display a numerical and alphabetical grade. Ms. Vela moved to approve the adoption of the policy as presented. Mr. De La Viña seconded the motion; motion carried unanimously.

FACILITIES MASTER PLAN PHASE III BOND CONSTRUCTION PROJECTS:

- A). REMOVAL OF THE DE LA GARZA BUILDING PROJECT FROM THE CONSTRUCTION MANAGER AT RISK (CMAR) CONSTRUCTION CONTRACT AND RATIFICATION OF RENOVATIONS FOR DE LA GARZA BUILDING PROJECT**
- B). REMOVAL OF OTHER FACILITIES MASTER PLAN PHASE III BOND CONSTRUCTION PROJECTS FROM THE CMAR CONSTRUCTION CONTRACT AND APPROVAL FOR THOSE PROJECTS TO BE COMPLETED BY LAREDO COMMUNITY COLLEGE**
- C). APPROVAL FOR ADDITIONAL FACILITIES MASTER PLAN PHASE III BOND CONSTRUCTION PROJECTS TO BE**

Dr. Fred Solis, Vice President for Institutional Operations, asked that the Board approve the removal of the De La Garza building project from the CMAR contract and ratify the renovations completed for the De La Garza building by LCC staff. Ms. Vela expressed concern of the timeliness of the project. Mr. De La Viña moved to approve the item as presented. Dr. Carranza seconded the motion; motion carried unanimously.

Dr. Fred Solis asked that the Board approve removing the campus signage and Martinez Fine Arts Center projects from the Facilities Master Plan Phase III bond construction projects CMAR contract and allow Laredo Community College to complete these projects in-house. Ms. Vela expressed concern of the timely completion of the projects. Mr. De La Viña moved to approve the item as presented. Dr. Carranza seconded the motion; motion carried.

Dr. Fred Solis asked that the Board approve Laredo Community College to complete the following Facilities Master Plan Phase III Bond Construction Projects in-house: fiber optic infrastructure, chiller upgrade at the South Campus, Maravillo Gym, and cosmetology program renovations. Ms. Vela expressed concern of the timely completion of the projects. Discussion

**COMPLETED BY
LAREDO COMMUNITY
COLLEGE**
- DR. FRED SOLIS

followed. Judge Martinez asked for motions for each individual project. For the fiber optic infrastructure project, Mr. Tijerina moved to contract out the project. Ms. Vela seconded the motion; motion carried. For the chiller upgrade at the South Campus, Mr. De La Viña moved to have the project completed by Laredo Community College. Dr. Carranza seconded the motion; motion carried unanimously. For the Maravillo Gym and cosmetology program renovations, Ms. Vela moved that both projects be done by a construction manager at risk. Mr. Tijerina seconded the motion; motion carried.

**CHANGE ORDER FOR THE
HAROLD R. YEARY LIBRARY
AND EXECUTIVE
CONFERENCE CENTER IN
RELATION TO NORTH
ENTRANCE AND PARKING
LOT** - DR. FRED SOLIS

Dr. Fred Solis asked that the Board approve a new parking lot and a north entrance to the building. Mr. De La Viña moved to approve the change order as presented. Dr. Carranza seconded the motion; motion carried unanimously.

**CHANGE ORDER FOR THE
HAROLD R. YEARY LIBRARY
AND EXECUTIVE
CONFERENCE CENTER IN
RELATION TO ROOF
REPAIRS** - DR. FRED SOLIS

Judge Martinez asked for a motion to acknowledge this change order. Mr. De La Viña so moved. Ms. Vela seconded the motion; motion carried.

**INFORMATION ITEMS
STUDENT ACTIVITIES AND
FUTURE PROGRAMS** - DR.
RICARDO J. SOLIS

Dr. Ricardo J. Solis announced:

- Nursing Assistant and A.D.N. Pinning ceremonies on May 8th
- LCC Annual Commencement on May 11th
- Camilo Prada Child Development Center graduation on May 4th

He also provided an overview of Texas Higher Education Coordinating Board Commissioner, Raymund Paredes, visit to Laredo Community College.

Dr. Vincent Solis announced that Ms. Toni Ruiz, LCC Honors Program along with some faculty members, and Dr. Marisela Rodriguez, Dean of Arts & Sciences, will have a panel exhibit showcasing the many contributions of Revolutionary Women in the Americas on May 1st.

**PRESIDENT'S REPORTS
CAMPUS POLICE,
PERSONNEL,
TRAVEL, AND
OTHER REPORTS**

The reports were provided for information purposes.

NEXT MEETING DATE:

A Board Retreat is tentatively scheduled for Saturday, May 19, 2018 or Saturday, May 26, 2018 and a Regular Board of Trustees Meeting on May 24, 2018.

Dr. Ricardo Solis invited the Board to tour the cosmetology area at the Visual & Performing Arts building.

ADJOURNMENT

At 7:55 p.m., Mr. De La Viña moved to adjourn the meeting. Ms. Vela seconded the motion; motion carried.