



LAREDO COMMUNITY COLLEGE DISTRICT
Laredo, Texas

The regular meeting of the Laredo Community College Board of Trustees convened on Tuesday, January 30, 2018, beginning at 6:15 p.m. in the Samuel A. Meyer Board Room located at the Elpha Lee West Building Room 105 at the Fort McIntosh Campus.

ROLL CALL

MEMBERS PRESENT

Mercurio Martinez Jr, President
Allen Tijerina, Vice President *(arrived at 6:17 p.m.)*
Cynthia Mares, Secretary
Henry S. Carranza, Ph.D. *(left at 7:32 p.m.)*
Gilberto Martinez Jr., Ed.D.
Jackie Leven-Ramos
Tita C. Vela
Cin Bickel, Ex-officio
MEMBERS ABSENT
Rene De La Viña
Michelle De La Peña

OTHERS

Ricardo J. Solis
Rusty Meurer, College Attorney
Nora R. Garza
Pola Kuri
Joya Vidaurri
David Earl
Cesar E. Vela Jr.
Vincent Solis
Sandra Cortez
Laura Ramirez-Cruz
Linda Ramirez
Raquel Pena
Albert Hernandez
Ramiro Hernandez, Jr.
Rodney Rodriguez
David Arreazola
Orlando Zepeda

CALL TO ORDER

Judge Martinez called the meeting to order. Judge Martinez called the roll. A quorum of the members was present.

**APPROVAL OF MINUTES
FOR REGULAR BOARD OF
TRUSTEES MEETING OF
DECEMBER 14, 2017**

Dr. Carranza moved to approve the minutes as presented. The motion was seconded by Ms. Vela; motion carried.

PUBLIC TESTIMONY

Judge Martinez provided information from the Board Policy to clarify the topics presented under public testimony.

“Each person shall be allowed three minutes to address the Board. When there are six or less speakers scheduled, the President of the Board may extend each speaker’s time to five minutes. Time may not be ceded from one speaker to another. The Board President may also limit the total amount of time for public testimony but not to less than thirty minutes. The speaker may not speak on personnel or student matters that refer to individuals by name or by title. After a speaker’s comments, the Board President shall make whatever response, if any, to take whatever action, if any, is deemed appropriate to handle the matter. Such response or action may include the following: 1) referring the matter to the College President for action or for further recommendation, 2) referring the matter to a later meeting or to a Board committee for further discussion or study, and 3) indicating that the matter shall be taken under advisement. If the Board President determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate policy for attempted resolution before bringing the matter to the Board.”

Ms. Monica Salinas and Mr. Raul Villarreal, from Laredo Licensed U.S. Custom Brokers Association, expressed thanks to LCC for allowing them to

have an office on campus. Their ribbon cutting ceremony is scheduled for February 7, 2018 at 10:00 a.m.

**RECOGNITIONS,
COMMUNICATIONS, AND
INTRODUCTIONS**

Dr. Ricardo J. Solis, President, announced the retirement of Mr. J. Alfredo Iniguez-Jimenez. Mr. Iniguez-Jimenez thanked LCC for 35 years of service.

Dr. Ricardo J. Solis introduced the following new employees: Enrique A. Arzamendi, Web Development Technician; Hector Mares, Technical Theater Specialist; Alejandro Recio, Emergency Medical Services Instructor; Ricardo Barrera, HVAC Technician; Hassan I. Escamilla, Computer Electronics Technology Instructor; Andres C. Lopez, Logistics/Distribution Management Instructor; Sandy M. Lugo, Public Relations Specialist I; Luis C. Martinez, Community Outreach Specialist; Edelmira T. Medina, Faculty Secretary Mathematics; and Roy Tovar, Property Inventory Specialist.

Dr. Nora R. Garza, Vice President for Resource Development, announced the award of a \$100,000 NSF Grant – PROMISE (Providing Resources and Opportunities for Minorities In STEM Education).

FACULTY SENATE REPORT

Dr. Cin Bickel, Faculty Senate President, reported on: 1) Wintermester 2017, 2) Open Forum with the President, 3) Ad Hoc Committee (Agenda Item 16), 4) Academic Calendar 2018 – 2019 (Agenda Item 15), 5) Budget Committee, and 6) Dual Enrollment Committee.

**ASSOCIATED STUDENT
ORGANIZATION REPORT**

Ms. Pola Kuri, Associated Student Organization President, reported on: 1) open government session at LEA, 2) warehouse trip/LCC storage, and 3) opening of official LCC gaming club – SUPER (Social Union of Players in Entertainment and Recreation) Club

**CLASSIFIED STAFF
ORGANIZATION REPORT**

Ms. Joya Vidaurri, Classified Staff Organization President, introduced the new CSO officers: Martin Santos, Vice President; Elena Pineda, Secretary; Lupita Martinez, Treasurer; and Juan Martinez, Sergeant at Arms. A CSO meeting is scheduled for Thursday, February 1, 2018. She thanked Dr. Ricardo J. Solis and Dr. Vincent Solis for their support.

Judge Martinez asked that the record reflect that Ms. Mares and Mr. Tijerina are present.

**CONSENT AGENDA
APPROVAL TO PURCHASE
TRACTOR FOR DIESEL
TECHNOLOGY PROGRAM –
DR. VINCENT R. SOLIS**

Ms. Mares moved to approve the purchase. Mr. Tijerina seconded the motion; motion carried.

**DISCUSSION AND POSSIBLE
ACTION
CONSIDERATIONS OF AND
POSSIBLE ACTION
APPROVING A RESOLUTION
EXPRESSING THE INTENT
OF THE LAREDO
COMMUNITY COLLEGE
DISTRICT TO PARTICIPATE
IN THE REINVESTMENT
ZONE NUMBER TWO, CITY
OF LAREDO, CONTINGENT
UPON THE APPROVAL OF
AN INTERLOCAL
AGREEMENT, AND
APPOINTING AN INDIVIDUAL
TO REPRESENT THE
DISTRICT AS MEMBER OF**

Dr. Ricardo J. Solis introduced Mr. David Earl, attorney for Killam Development. Mr. Earl made a presentation on the The Coves of Winfield - Tax Increment Reinvestment Zone #2. He reviewed the area location, project site plan, current college district tax revenue from property, projected tax base growth, projected LCCD M&O tax revenue, TIRZ benefits, proposed finance plan, new LCCD North side education center, and timeline. Mr. Earl asked that the Board approve a non-binding resolution of intent to participate in TIRZ and appoint a LCCD representative to the TIRZ #2 Board. At 6:55 p.m., Ms. Mares moved to go into executive session pursuant to Texas Government Code 551.071 and 551.072 to discuss legal issues with the college attorney. Dr. Martinez seconded the motion; motion carried.

THE BOARD OF DIRECTORS OF SAID ZONE. POSSIBLE CLOSED SESSION WITH LAREDO COMMUNITY COLLEGE DISTRICT COUNSEL PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071 AND 551.072 – DR. RICARDO J. SOLIS/MR. DAVID EARL

The Board reconvened to open session at 7:26 p.m. Judge Martinez noted that no action was taken in executive session. Mr. Earl answered questions from the Board. Mr. Rusty Meurer, College Attorney, noted that if the Board did not have any more questions, the Board can consider a motion to adopt the resolution and if that motion carries, then make a motion to appoint an individual to represent the district as a member of the Board of Directors of the zone. Ms. Mares moved to “approve the resolution expressing the intent of the Laredo Community College District to participate in the reinvestment zone”. Ms. Vela seconded the motion; motion carried unanimously. Judge Martinez recommended to appoint Dr. Ricardo J. Solis to the Board of Directors of said zone. Ms. Mares so moved. Dr. Carranza seconded the motion; motion carried.

APPROVAL OF EQUIPMENT PURCHASE FOR THE CYBER SECURITY PROGRAM – MR. CESAR E. VELA

Mr. Cesar E. Vela, Comptroller, asked that the Board approve the purchase of equipment for the Cyber Security Program in the amount of \$267,039.44. Ms. Mares so moved. Ms. Vela seconded the motion; motion carried unanimously.

NOVEMBER 2017 MONTHLY FINANCIAL REPORT – MR. CESAR E. VELA

Mr. Vela reviewed the following financial information for the report as of November 30, 2017: revenues are \$28.5 million (have seen a decrease in tax revenue due to the County not offering discounts and pending to record tuition for dual enrollment program for Zapata County ISD); expenditures are \$13.1 million; restricted funds has a budget of \$42.5 million; taxes collected are \$9.2 million; and investments as of October 31st are \$134,756,021.

Ms. Mares moved to acknowledge the report as presented. Ms. Vela seconded the motion; motion carried.

PRELIMINARY UPDATE: TEMPORARY FOOD TRUCK SERVICES – MR. CESAR E. VELA

Mr. Vela provided requirements for food truck services on campus and the current contract of the cafeteria operator. Ms. Vela asked about providing possible services when the food vendor is closed. Ms. Mares asked about looking at alternatives. Judge Martinez indicated that no action is taken and the item is for information.

ENROLLMENT UPDATE (FOR INFORMATION ONLY) – DR. VINCENT SOLIS

Dr. Vincent Solis, Senior Vice President of Academic and Student Affairs, provided an enrollment (10,809) update for Spring.

PROPOSAL FOR CONSIDERATION OF THE PROPOSED AND RECOMMENDED 2018 - 2019 ACADEMIC CALENDAR – DR. VINCENT R. SOLIS

Dr. Vincent Solis asked that the Board approve the recommended 2018 – 2019 academic calendar. Mr. Tijerina moved to approve the calendar. Ms. Mares seconded the motion; motion carried unanimously.

INCREASING RATE OF SEMESTER HOUR EQUIVALENCE (SHE) FROM \$700 TO \$725 – DR. VINCENT R. SOLIS

Dr. Vincent Solis asked that the Board approve the increase of rates of Semester Hour Equivalence (SHE) from \$700 to \$725, starting with the Spring 2018 semester for instructors who teach overloads and adjunct instructors. Ms. Mares asked that faculty be given first opportunity to teach overloads. Ms. Leven-Ramos moved to approve. Mr. Tijerina seconded the motion. Dr. Martinez asked if rates could be increased. Dr. V. Solis noted it would be something that the Budget Committee can look into for next year. Judge Martinez called for the question; motion carried unanimously.

CONSIDER EXPANDING THE NAME OF THE NEW REMODELED YEARY LIBRARY BUILDING – DR. RICARDO J. SOLIS

Dr. Ricardo J. Solis presented the Board with three options to consider expanding the name the new remodeled Yeary Library Building. Judge Martinez suggested the Harold R. Yeary Library and Executive Conference Center. Ms. Vela moved to “consider expanding the name of the newly remodeled Yeary Library Building to the Harold R. Yeary Library and

Executive Conference Center”. Ms. Mares seconded the motion; motion carried unanimously.

**DISCUSSION ON
EXPLORING THE POSSIBLE
CONSIDERATION OF
RENAMING THE LAREDO
COMMUNITY COLLEGE
DISTRICT AND APPOINTING
A COMMITTEE – DR.
GILBERTO MARTINEZ, JR.**

Dr. Martinez mentioned that out of 62 college districts in Texas, 49 of them no longer have junior or community in their name. He asked why 49 colleges have dropped the junior/community from their name and are there any benefits. Discussion followed. Mr. Meurer mentioned that there is a section of the Texas Higher Education Code that states that the Board can by resolution change the name by dropping the word “community”. Judge Martinez appointed the faculty organization, the student organization, the classified staff organization, representation from administration, and Dr. Martinez as chair to a committee to come up with a survey and make suggestions about the possibility of changing the college name.

**ACCEPTANCE OF GIFT OF
ELECTRONIC MARQUEE
SIGNS PURSUANT TO
LAREDO COMMUNITY
COLLEGE BOARD OF
TRUSTEES POLICY
CAM(LOCAL);
APPROPRIATIONS AND
REVENUE SOURCES,
GRANTS, FUNDS,
DONATIONS FROM PRIVATE
SOURCES – DR. RICARDO J.
SOLIS**

Dr. Ricardo J. Solis presented the electronic marquee signs for both campuses for the Board’s consideration. Discussion followed. Ms. Mares moved to approve the acceptance of the gift of the electronic marquee signs. Ms. Leven-Ramos seconded the motion; motion carried unanimously.

**INFORMATION ITEMS
STUDENT ACTIVITIES AND
FUTURE PROGRAMS – DR.
RICARDO J. SOLIS**

Dr. Ricardo J. Solis reported on: campus signage, Texas Higher Education Coordinating Board approval for the cosmetology program, and online real estate program.

- Texas Tribune Forum – Dr. Ricardo J. Solis reported that LCC has been selected to host this legislative forum.
- Commissioner Dr. Raymund Paredes Visit – Dr. Ricardo J. Solis announced that Dr. Paredes will be visiting LCC on March 27th and will be meeting with numerous groups.
- VITA – Ms. Sandra Cortez, Director of Adult & Continuing Education, announced that the Volunteer Income Tax Assistance (VITA) service will be offered at both campuses to the community.
- Women’s Leadership Summit – Dr. Laura Ramirez-Cruz, History Instructor, and Ms. Linda Ramirez, Business & Management Instructor, announced the summit will be held on March 2 & 3.
- Fun Fest – Ms. Raquel Pena, Associate Dean of Students/Title IX Coordinator, announced LCC Fun Fest on February 10.
- Palomino Pathways Career & Transfer Expo – Mr. Albert Hernandez, Senior Director of Admissions & Recruitment, and Mr. Ramiro Hernandez, Jr., Graduation & Career Services Specialist, announced the Expo scheduled on February 27, 3:00 p.m. – 7:00 p.m. at the Kazen Student Center.

**LAREDO COMMUNITY
COLLEGE EDUCATION
FOUNDATION GRANT
AWARDS/DONATIONS – MR.
RODNEY RODRIGUEZ**

Mr. Rodney Rodriguez, Executive Director for Strategic & External Initiatives, reported on the Private Donor Gifts as of January 2018. He also distributed LCC’s Donor Guide.

**ANNOUNCEMENT OF THE
LCC ACTIVITY BOOKLET –
MR. RODNEY RODRIGUEZ**

Mr. Rodriguez presented an informational booklet that will be presented at Board meetings which will include a synopsis of all LCC activities, initiatives, and demographics.

**STUDENT SUCCESS
REPORT CARD – DR. DAVID
ARREAZOLA**

Dr. David Arreazola, Senior Director of Institutional Effectiveness & Research, presented the Student Success Report Card for 2016 – 2017, which includes the following Key Performance Indicators:

- Satisfactory academic progress,
- Completion of developmental courses,
- Success in gateway courses,
- Persistence rates,
- Transfer rates,
- Completion of a course of study,
- Completion of requirements in a timely manner,
- Graduation, and
- Gainful employment.

**STATUS REPORT ON THE
REMODELING OF THE
HISTORICAL P-5/6
(EXISTING LADIES
DORMITORY) – MR.
ORLANDO ZEPEDA**

Mr. Orlando Zepeda, Director of Plant Operations & Maintenance, reported on the remodeling of P5/6, which will include: roof replacement, exterior repairs, paint, porches, floors, ceilings, wood siding, plaster siding, windows, upgrade HVAC system, upgrade electrical, kitchen remodeling, and bathrooms remodeling. Projected time of completion is end of summer.

**PRESIDENT’S REPORTS
CAMPUS POLICE,
PERSONNEL, TRAVEL, AND
OTHER REPORTS**

The reports were provided for information purposes.

NEXT MEETING DATE

Thursday, February 22, 2018 – Regular Board of Trustees Meeting

ADJOURNMENT

At 8:50 p.m., Mr. Tijerina moved to adjourn the meeting. Ms. Mares seconded the motion; motion carried.