



LAREDO COMMUNITY COLLEGE DISTRICT

Laredo, Texas

The regular meeting of the Laredo Community College Board of Trustees convened on Thursday, May 24, 2018, beginning at 6:10 p.m. in the Samuel A. Meyer Board Room located at the Elpha Lee West Building Room 105 at the Fort McIntosh Campus.

ROLL CALL

MEMBERS PRESENT

Mercurio Martinez Jr, President
Allen Tijerina, Vice President
Cynthia Mares, Secretary
Henry S. Carranza, Ph.D.
Gilberto Martinez Jr., Ed.D. (arrived at 6:26 p.m.)
Jackie Leven-Ramos
Tita C. Vela
Victoria Rodriguez, Ex-officio

MEMBERS ABSENT

Rene De La Viña
Michelle De La Peña

OTHERS

Ricardo J. Solis
Rusty Meurer, College Attorney
Donald Hale
Marisela Rodriguez
Jaime Don Juan
Troy Van Brunt
Vincent Solis
Dr. Ramon De La Torre
Martin Santos
Gilbert Narvaez, Jr.
Jorge Gonzalez
Cesar E. Vela Jr.
Rodney Rodriguez
Gabriel Lozano
Fred Solis

CALL TO ORDER

Judge Martinez called the meeting to order. Ms. Mares called the roll. A quorum of the members was present.

APPROVAL OF MINUTES FOR REGULAR BOARD OF TRUSTEES MEETING OF APRIL 26, 2018

Ms. Mares moved to approve the minutes as presented. The motion was seconded by Mr. Tijerina; motion carried.

PUBLIC TESTIMONY

No one signed up for public testimony.

RECOGNITIONS, COMMUNICATIONS, AND INTRODUCTIONS

Dr. Ricardo J. Solis, President, announced:

- The Basic Peace Officer class received 100% pass rate on the state licensing exam. He recognized Mr. Donald Hale, Protective Services Director, who introduced two of the top students – Jose Ramirez and Ariel Mora, and faculty – Higinio Reyes and Israel Santillan.
- President's Community Leadership Awards – 18 students from different high schools were awarded scholarships and also recognized two contributors to the college – Mr. Eduardo Garza, Uni-Trade, and Mr. Tony Arce, AEP.

Dr. Marisela Rodriguez, Dean of Arts & Sciences, provided an overview of the Revolutionary Women in America event.

Mr. Jaime Don Juan, Tennis Coach, and Mr. John Hundsnurscher, Assistant Tennis Coach, announced the women's tennis team finished top 16 in the nation and the men's tennis team finished 6th in the nation and announced two All-Americans. Mr. Troy Van Brunt, Athletic Director, announced that the 7 men who represented LCC at nationals had an average GPA of 3.5.

Dr. Ricardo J. Solis announced:

- Last week's commencement had 1,923 graduates. Dr. Rodney Rodriguez, Executive Director of Strategic & External Initiatives, showed a clip of the graduation ceremony.
- Police Academy graduation is on Friday at 6:00 p.m. at the Martinez Fine Arts Center.

- Memorial Day Observance is on Monday at 10:30 a.m. at the Chapel.
- Dr. Vincent R. Solis' resignation. He will become President at Western Nevada College. Dr. V. Solis expressed his gratitude to the Board, faculty, staff, students, Dr. Maldonado, and Dr. Ricardo Solis.
- New employees: Kassandra Juarez, Cashier I; Gabriela A. Banda, Human Resources Clerk.

FACULTY SENATE REPORT

Ms. Victoria Rodriguez on behalf Dr. Cin Bickel reported on: (1) graduation ceremony, (2) Maymester enrollment, (3) faculty representation on the Budget Committee, (4) meeting with TASB representatives, (5) demand letter, (6) Faculty Ranks and Titles, which Dr. Ramon De La Torre, Science Faculty Senator, distributed LCC Faculty Titles and Ranks Proposal, Board Policy DMB(LOCAL), and faculty contract.

CLASSIFIED STAFF COUNCIL REPORT

Mr. Martin Santos, Classified Staff Council Vice President, on behalf of Ms. Joya Vidaurri reported on: (1) May 3rd meeting which had presentations on Strategic Planning initiatives, Employee benefits, and open forum. (2) New members of the Council – Ms. Angie Nunez, Donor Relations & Special Projects Office; Nadia Hernandez, Martinez Fine Arts Center; and Daniel De La Rosa, Office of Student Life.

Judge Martinez asked to bring up Item 17 - *Naming of Large Executive Conference Center Room in the Yearly Library and Executive Conference Center*. Ms. Mares so moved. Mr. Tijerina seconded the motion; motion carried. Dr. Martinez voted against. Judge Martinez noted for the record that the major voted in favor.

NAMING OF LARGE EXECUTIVE CONFERENCE CENTER ROOM IN THE YEARY LIBRARY AND EXECUTIVE CONFERENCE CENTER – DR. RICARDO J. SOLIS

Dr. Ricardo J. Solis introduced Falcon Bank representatives – Mr. Gilbert Narvaez, Jr., President of Falcon Bank, and Mr. Jorge Gonzalez, President for FalconSure, who have worked with Administration in providing a donation for the naming of the large executive conference room. Ms. Mares requested that the terms of the agreement clearly state the uses for the monies. Judge Martinez named Ms. Vela as chair, Dr. Carranza, Dr. Martinez, and Ms. Mares to a committee to come up with the criteria for the donation. Ms. Mares moved to “approve this naming of the large executive conference center room in the Yearly Library with those caveats that were mentioned and another one that I forgot to mention is that Administration with our Comptroller stipulates a particular line item in the budget that we have it identified as the donation and we can see month to month all the expenditures that are occurring”. Mr. Tijerina seconded the motion; motion carried unanimously.

CONSENT AGENDA

APPROVAL FOR PURCHASE OF AUDIO VISUAL EQUIPMENT FOR THE DE LA GARZA BUILDING – MR. CESAR E. VELA

Ms. Mares asked to remove Item 11 - *Approval of Sign Language Interpreting Services Contract(s)* from the Consent Agenda.

Judge Martinez asked for a motion to approve the remaining items under the Consent Agenda. Mr. Tijerina so moved. Dr. Carranza seconded the motion; motion carried.

APPROVAL FOR PURCHASE OF EQUIPMENT FOR THE LCC SOUTH CAMPUS SHOOTING RANGE – MR. CESAR E. VELA

APPROVAL FOR PURCHASE OF TWO (2) GE VOLUSON S8 ULTRASOUND MACHINES FROM GE HEALTHCARE – MR. CESAR E. VELA

APPROVAL TO EXTEND SNACK VENDING MACHINE AGREEMENT WITH ASTRO

**VENDING FOR AN
ADDITIONAL YEAR – MR.
CESAR E. VELA**

**APPROVAL TO EXTEND
BEVERAGE VENDING
MACHINE AGREEMENT
WITH COCA COLA FOR AN
ADDITIONAL YEAR – MR.
CESAR E. VELA**

**DISCUSSION AND POSSIBLE
ACTION**

**APPROVAL OF SIGN
LANGUAGE INTERPRETING
SERVICES CONTRACT(S) –
MR. CESAR E. VELA**

Mr. Cesar E. Vela, Jr., Comptroller, asked that the Board approve three-year agreements with 12 providers for interpreting services. He noted that an RFP was issued on March 20, 2018. Ms. Mares asked that, in the future, scoring of RFPs be done by the Finance & Audit Committee as it was done in the past. Ms. Mares moved to approve as presented. Ms. Vela seconded the motion; motion carried.

**APPROVAL OF RESOLUTION
RECOGNIZING MS. POLA
HANNAN KURI – DR.
RICARDO J. SOLIS**

Dr. Ricardo J. Solis recognized Ms. Pola H. Kuri's leadership and contributions to Laredo Community College. Mr. Tijerina moved to approve the resolution. Ms. Mares seconded the motion; motion carried unanimously.

**CONSIDER CHANGING THE
NAME OF LAREDO
COMMUNITY COLLEGE
TO LAREDO COLLEGE – DR.
GILBERTO MARTINEZ,
JR./MR. ALLEN TIJERINA**

Dr. Martinez moved to change the name of Laredo Community College to Laredo College. Mr. Tijerina seconded the motion. Ms. Mares asked about costs involved in the name change. Discussion followed. Dr. Rodney Rodriguez, Executive Director of Strategic and External Initiatives, noted that LCC has its' own print shop to change the name and signage has not been installed. Judge Martinez appointed Mr. Cesar Vela and Dr. Rodriguez to come up with a cost analysis. Judge Martinez called for the vote. Motion carried unanimously.

**CONSIDER FURNISHING
TRUSTEES WITH HARD
COPIES OF BOARD
MEETING AGENDAS AND
THE BACKGROUND
DOCUMENTS CONTAINED IN
THE BOARD PACKETS – MS.
CYNTHIA MARES**

Ms. Mares asked that printed copies of the Board packets be provided to those Board members interested in receiving one. Judge Martinez asked that each individual that would like a printed copy to raise their hand and that will be the manner in which the vote will be taken. He asked that all in favor signify by saying aye. Motion passed. Ms. Vela, Mr. Tijerina, and Ms. Mares raised their hand.

**APPROVAL FOR LAREDO
COMMUNITY COLLEGE TO
MATCH FUNDS FOR TWO
GRANT APPLICATIONS – DR.
NORA R. GARZA**

Mr. Gabriel Lozano, Grant Writer, asked that the Board approve a match in the amount of \$15,789 towards the purchase of equipment for the LCC Truck Driving Program during the one-year grant period if the Texas Workforce Commission JET Grant Application is approved and a match in the amount of \$9,000 towards the purchase of 21 bulletproof vests for the LCC Police Department if the U.S. Department of Justice Bulletproof Vest Partnership (BVP) Grant Application is approved. Ms. Leven-Ramos moved to approve as presented. Mr. Tijerina seconded the motion; motion carried.

**APRIL 2018 FINANCIAL
REPORT – MR. CESAR E.
VELA**

Mr. Vela reviewed the following financial information for the report as of April 30, 2018: revenues were \$57 million; expenditures were \$33.5 million; taxes collected were \$31,178,114; \$3.5 million in the TASB investment pool; and \$150 million in bank deposits. Mr. Vela and Dr. Vincent Solis answered questions from the Board.

**APPROVAL OF
MODIFICATION TO BOARD
POLICY CIA(LOCAL):
EQUIPMENT AND SUPPLIES
MANAGEMENT RECORDS
MANAGEMENT – DR.
RICARDO J. SOLIS**

Dr. Ricardo J. Solis asked that the Board approve the revision as presented. Mr. Meurer noted that the law requires that the Board appoint a person, an office, or a position as the Records Management Officer, which the proposed revision satisfies the requirement. Discussion followed. Ms. Mares moved to designate the Human Resources Department as the Records Management Officer in CIA(LOCAL). Mr. Tijerina seconded the motion; motion carried.

APPROVAL OF PURCHASE OF NETWORK EQUIPMENT AND ANCILLARY EQUIPMENT FOR THE FORT MCINTOSH CAMPUS AND THE SOUTH CAMPUS – MR. LUCIANO RAMON

Mr. Vela on behalf of Mr. Luciano Ramon asked that the Board approve the purchase of equipment in the amount of \$785,497.54 and that the Board approve \$66,949 to cover addition cost of equipment. Mr. Vela answered questions from the Board. Mr. Leven-Ramos moved to approve as presented. Dr. Carranza seconded the motion; motion carried.

APPROVAL OF CHANGE ORDER TO FACILITIES MASTER PLAN PHASE 3 BOND CONSTRUCTION PROJECTS FOR THE CIGARROA SCIENCE COMPLEX IN RELATION TO ROOF REPAIRS – DR. FRED SOLIS

Dr. Fred Solis, Vice President for Institutional Operations, asked that the Board approve a change order in the amount of \$269,881.29 for roof renovations for the Dr. Leo Cigarroa and Dr. Joaquin Cigarroa buildings. Mr. Tijerina so moved. Dr. Carranza seconded the motion; motion carried.

RATIFICATION OF THE AMENDMENT TO THE DONATION AGREEMENT BETWEEN LAREDO COMMUNITY COLLEGE AND UNI-TRADE FORWARDING, LC. – DR. FRED SOLIS

Dr. Fred Solis asked that the Board approve the ratification to the initial agreement due to an increase in the donation amount in order to get larger screens (from 5 feet to 7 feet). Ms. Mares asked about the agreement. Mr. Meurer noted that the agreement states that the donor will reimburse the college for the entire cost of the signs in two payments. Ms. Mares asked that in the future that contracts and agreements be brought to the Finance & Audit Committee. Ms. Leven-Ramos so moved. Dr. Carranza seconded the motion; motion carried.

INFORMATION ITEMS STUDENT ACTIVITIES AND FUTURE PROGRAMS – DR. RICARDO J. SOLIS

None.

TEXAS ASSOCIATION OF SCHOOL BOARDS (TASB) EMPLOYEE COMPENSATION ASSESSMENT UPDATE – DR. FRED SOLIS

Dr. Fred Solis provided an update of TASB's review of LCC's pay scales. TASB representatives will be providing their preliminary findings report and recommendations on May 31st.

UPDATE FROM PROGRAM/POLICY COMMITTEE ON FACULTY RANKS AND TITLES – MS. CYNTHIA MARES, DR. HENRY CARRANZA, MS. ERNESTINA VELA, DR. GILBERTO MARTINEZ, JR.

Ms. Mares provided an update of the Program/Policy Committee meeting that took place on Monday regarding the Faculty Ranks and Titles. Dr. Vincent Solis asked to bring this item to the Board in June for approval.

EXECUTIVE SESSION

At 7:40 p.m., Judge Martinez announced that the Board would go into executive session for the following items:

- Closed Session Discussion with Laredo Community College District Attorney to Discuss the Tax Increment Reinvestment Zone (TIRZ#2) Interlocal Agreement between the College, Developer and City of Laredo Pursuant to Texas Government Code Section 551.071 – *Dr. Ricardo J. Solis/Mr. David Earl*
- Discussion with Laredo Community College District Attorney Pursuant to Texas Government Code Sections 551.071 and 551.074 Concerning Legal Issues Related to a Demand Letter Presented by Mark W. Robinett
- Discussion with the Laredo Community College President and College Attorney the College President's Recommendation to Appoint an LCC Employee to the Position of Chief Financial Officer Pursuant to Texas Government Code Sections 551.074 and 551.071
- Discussion Pursuant to Texas Government Code Sections 551.071 and 551.074 Concerning the Preliminary Proposal of Employment, Reassignment and Duties of Employees Related to a Proposed Re-Organization of Administration, including Discussion of Related Legal Issues with College Attorney

Ms. Leven-Ramos moved to go into executive session. Mr. Tijerina seconded the motion; motion carried.

DISCUSSION AND POSSIBLE ACTION

The Board reconvened to open session at 9:20 p.m. Judge Martinez noted that no action was taken in executive session.

POSSIBLE APPROVAL OF TAX INCREMENT REINVESTMENT ZONE (TIRZ#2) INTERLOCAL AGREEMENT BETWEEN THE LAREDO COMMUNITY COLLEGE, THE DEVELOPER AND THE CITY OF LAREDO
– DR. RICARDO J. SOLIS/MR. DAVID EARL

Judge Martinez noted that no action was taken on this item.

DEMAND LETTER PRESENTED BY MARK W. ROBINETT

Judge Martinez noted that no action was taken on this item.

APPROVE THE APPOINTMENT OF AN LCC EMPLOYEE TO THE POSITION OF LAREDO COMMUNITY COLLEGE CHIEF FINANCIAL OFFICER

Judge Martinez recognized Ms. Mares. Ms. Mares moved to “approve the appointment of Mr. Cesar Vela to the position of Chief Financial Officer for an annual salary of \$110,000”. Ms. Leven-Ramos seconded the motion; motion carried unanimously.

PRELIMINARY PROPOSAL OF EMPLOYMENT, REASSIGNMENT AND DUTIES OF EMPLOYEES RELATED TO A PROPOSED RE-ORGANIZATION OF ADMINISTRATION

Judge Martinez recognized Ms. Leven-Ramos. Ms. Leven-Ramos moved “to approve the appointment of Dr. David Arreazola as Interim Chief Academic Officer/Vice President of Academic Affairs and to approve the temporary compensation as discussed in executive session”. Mr. Tijerina seconded the motion; motion carried.

Judge Martinez recognized Ms. Vela. Ms. Vela moved to “approve posting the positions of Dean of Student Success and Chief Academic Officer/Vice President of Academic Affairs”. Ms. Leven-Ramos seconded the motion; motion carried.

PRESIDENT’S REPORTS CAMPUS POLICE, PERSONNEL, TRAVEL, AND OTHER REPORTS

The reports were provided for information purposes.

NEXT MEETING DATE:

Saturday, May 26, 2018 – Budget Workshop & Board Retreat
Thursday, June 28, 2018 – Regular Board of Trustees Meeting

ADJOURNMENT

At 9:21 p.m., Ms. Mares moved to adjourn the meeting. Mr. Tijerina seconded the motion; motion carried.