



LAREDO COLLEGE DISTRICT
Laredo, Texas

The regular meeting of the Laredo College Board of Trustees convened on Thursday, June 6, 2019, beginning at 6:15 p.m. in the Samuel A. Meyer Board Room located at the Elpha Lee West Building Room 105 at the Fort McIntosh Campus.

ROLL CALL

MEMBERS PRESENT

Mercurio Martinez Jr, President
Jackie Leven-Ramos, Vice President
Henry S. Carranza, Ph.D., Secretary
Cynthia Mares (*arrived at 6:39 p.m.*)
Jorge "JD" Delgado
Lupita Zepeda
Esteban Rangel (*arrived at 6:53 p.m.*)
Tita C. Vela (*arrived at 6:29 p.m.*)

MEMBERS ABSENT

Michelle De La Peña

OTHERS

Ricardo J. Solis, Ph.D.
Rusty Meurer
Jaime Donjuan
Sandra Cortez
Gabriel Lozano
Marissa Jimenez
Rodney Rodriguez
Prakash Mansinghani
Martin Santos
Mercurio Martinez III
Robert Carranco
Marisela Rodriguez
Adriana Nunemaker
Hortencia Madrigal
Fred Solis

Cesar E. Vela Jr.

CALL TO ORDER

Judge Martinez called the meeting to order. Dr. Carranza called the roll. A quorum of the members was present.

**APPROVAL OF THE
MINUTES FOR REGULAR
BOARD OF TRUSTEES
MEETING OF MAY 2, 2019,
BUDGET WORKSHOP OF
MAY 3, 2019, AND SPECIAL
BOARD OF TRUSTEES
MEETING OF MAY 28, 2019**

Ms. Leven-Ramos moved to approve the minutes as presented. The motion was seconded by Dr. Carranza; motion carried.

PUBLIC TESTIMONY

No one signed up for public testimony.

**RECOGNITIONS,
COMMUNICATIONS, AND
INTRODUCTIONS**

Mr. Jaime Donjuan, Tennis Coach, announced that the women's tennis team finished top 10 in the nation and the men's tennis team finished number 7 in the nation. He also recognized former softball player, Kayla Oliveira, who played on Texas Lutheran University's championship win.

Ms. Sandra Cortez, Dean of Community Education, announced the award of the Dollar General Literacy Foundation Grant for \$10,000, which will be used to purchase 21 Chromebooks and 37 licenses for Reading Horizons software to assist adult education literacy students.

Mr. Gabriel Lozano, Grant Writer, announced the award of the Texas Workforce Commission JET Grant for \$234,607 for nursing equipment. He recognized Ms. Marissa Jimenez and Mr. Jose Luis Santos.

Ms. Marissa Jimenez, Nursing Instructor, announced that Laredo College has been ranked the #1 A.D.N. program in Texas and #14 in the nation. Also, the V.N. program is ranked # 5 in the State. She also announced that LC's B.S.N. program is on track to begin in the fall.

Dr. Rodney Rodriguez, Executive Director of Strategic and External Initiatives, announced that Texas Workforce Commission chair will be on campus on August 1st and 2nd to present the JET Grant checks. Invitations will be forwarded.

Dr. Ricardo J. Solis, President, introduced the following new employees: Mr. Cesar Soto, Laboratory Technician; Ms. Valeria Juarez, Class Coordinator; Ms. Sara E. Ortiz, Administrative Secretary Title III LEAPS; and Mr. Eduardo Rangel, Secretary Continuing Education.

FACULTY SENATE REPORT

Mr. Prakash Mansinghani, Faculty Senate President, reported on: (1) new Faculty Senate officers and senators; (2) faculty luncheon and last meeting of the semester held a couple of weeks ago; (3) TASB recommendations – salary raises and caps; (4) Ad Hoc Committee recommendations regarding lab, overload, and adjunct pay; and (5) update of Faculty Titles and Ranks. He recognized the health sciences area for their efforts on the nursing rankings, and the new B.S.N. program.

Judge Martinez asked that the record reflect the presence of Ms. Vela.

**CLASSIFIED STAFF
COUNCIL REPORT**

Mr. Martin Santos on behalf of Ms. Joya Vidauarri announced the council's upcoming school supply and uniform drive.

CONSENT AGENDA

**APPROVAL OF MICROSOFT
LICENSES RENEWAL,
APPROVAL OF ORACLE
LICENSES AND SUPPORT
RENEWAL AND APPROVAL
OF DELL LEASE FOR
EQUIPMENT & SERVICES
PURCHASES – MR. LUCIANO
RAMON**

Ms. Leven-Ramos moved to approve the items under Consent Agenda. Ms. Vela seconded the motion; motion carried.

**APRIL 2019 MONTHLY
FINANCIAL REPORT – MR.
CESAR VELA**

**APPROVAL OF EQUIPMENT
PURCHASES USING FISCAL
YEAR 2019 SAVINGS – MR.
CESAR VELA**

**APPROVAL OF CONTRACT
WITH INSTRUCTURE INC.
FOR CANVAS CLOUD
SUBSCRIPTION – MR. CESAR
VELA**

**RATIFICATION FOR
PURCHASE OF NURSING
EQUIPMENT FROM
LAERDAL MEDICAL**

CORPORATION – MR. CESAR VELA

RATIFICATION FOR PURCHASE OF SERIALS AND PERIODICALS – MR. CESAR VELA

APPROVAL FOR PURCHASE OF AUDIO VISUAL EQUIPMENT FOR THE CIGARROA SCIENCE COMPLEX PROJECT – MR. CESAR VELA

REQUEST BOARD APPROVAL TO PURCHASE LAPTOP COMPUTERS FOR INCOMING STEM STUDENTS PARTICIPATING UNDERGRADUATE RESEARCH AS PART OF THE LEAP STEM PROJECT (VICE PRESIDENT FOR RESOURCE DEVELOPMENT). EQUIPMENT IS FUNDED BY THE TITLE III LEAPS GRANT – DR. NORA R. GARZA

DISCUSSION AND POSSIBLE ACTION

Judge Martinez asked the Board to bring up Item 21 - *Adopt a Resolution Supporting the Application of World Free Trade Plaza of Americas, Inc. for a Foreign Trade Subzone Designation for 1500 Logan Avenue, Laredo, Webb County, Texas.* Ms. Leven-Ramos so moved. Mr. Delgado seconded the motion; motion carried.

ADOPT A RESOLUTION SUPPORTING THE APPLICATION OF WORLD FREE TRADE PLAZA OF AMERICAS, INC. FOR A FOREIGN TRADE SUBZONE DESIGNATION FOR 1500 LOGAN AVENUE, LAREDO, WEBB COUNTY, TEXAS – JUDGE MERCURIO MARTINEZ, JR.

Mr. Mercurio Martinez III, City Councilman for District 3, asked the Board to adopt a resolution supporting the application of World Free Trade Plaza of Americas, INC. for a foreign trade subzone designation 1500 Logan Avenue, Laredo, Webb County, Texas. Mr. Robert Carranco, Project Manager on this project, answered questions regarding the project. Judge Martinez noted that the City and County are in support of this project. Judge Martinez asked that the record reflect the presence of Ms. Mares. Dr. Carranza moved to approve the adoption of the resolution. Ms. Leven-Ramos seconded the motion; motion carried unanimously.

APPROVAL OF THE DIAGNOSTIC MEDICAL SONOGRAPHY (ASSOCIATE OF APPLIED SCIENCE DEGREE) PROGRAM – DR. MARISELA RODRIGUEZ/MS. HORTENCIA MADRIGAL

Dr. Marisela Rodriguez, Provost/Vice President of Academic Affairs, introduced Ms. Hortencia Madrigal and Ms. Adriana Nunemaker who have worked on this new program. Ms. Madrigal, Diagnostic Imaging Director, acknowledged Mr. Alonzo Laurel, faculty member, and provided an overview of the program proposal. She answered questions from the Board. Ms. Mares moved to approve the program as presented. Ms. Vela seconded the motion; motion carried.

APPROVAL OF MODIFICATION OF FACULTY TITLES AND RANKS – DR. MARISELA RODRIGUEZ/MR. PRAKASH MANSINGHANI

Judge Martinez asked that the record reflect the presence of Mr. Rangel.

Dr. Marisela Rodriguez presented the modifications to the faculty titles and ranks, which removes “teaching” and “practice” from the titles and ranks and tenure will be a requirement as faculty proceed through the ranks. Ms. Mares moved to approve as presented. Mr. Delgado seconded the motion. Mr. Rangel asked how the change came about. Mr. Mansinghani indicated that the faculty senate and several faculty

voted at their last meeting to make these changes. Ms. Mares called for the question. Motion carried unanimously.

BOARD APPROVAL FOR OUT-OF-COUNTRY TRAVEL BY DR. RICARDO J. SOLIS TO BAKU HIGHER OIL SCHOOL IN BAKU, AZERBAIJAN AS PER BOARD POLICY CJ(LOCAL): TRANSPORTATION MANAGEMENT AT THE INVITATION OF CONGRESSMAN HENRY CUELLAR AND THE AMBASSADOR OF AZERBAIJAN. TRAVEL SPONSORED BY THE GOVERNMENT OF AZERBAIJAN - DR. RICARDO J. SOLIS

Dr. Ricardo Solis indicated that the school in Azerbaijan is interested in Laredo College's cybersecurity program. Discussion followed. Dr. Carranza moved to approve. Mr. Rangel seconded the motion; motion carried.

APPROVAL OF BUILDING PLAQUE FOR CIGARROA SCIENCE COMPLEX - MR. CESAR VELA

Judge Martinez asked that this item be tabled. Mr. Rangel so moved. Ms. Leven-Ramos seconded the motion; motion carried unanimously.

APPROVE MODIFICATION TO LAREDO COLLEGE BOARD POLICY BD(REGULATION): BOARD MEETINGS - MS. JACKIE LEVEN-RAMOS

Ms. Leven-Ramos indicated that she brought this item for approval to modify Board Policy BD(REGULATION): BOARD MEETINGS to include an item on new employees. Ms. Leven-Ramos moved to adopt. Dr. Carranza so moved; motion carried unanimously.

INFORMATION ITEMS

PRESENTATION OF 2019 - 2020 STUDENT HANDBOOKS FOR: HEALTH SCIENCES PROGRAMS: BACHELOR OF SCIENCE IN NURSING (B.S.N.) DEGREE, ASSOCIATE DEGREE NURSING, VOCATIONAL NURSING, NURSING ASSISTANT, EMERGENCY MEDICAL SERVICES, MEDICAL ASSISTANT, OCCUPATIONAL THERAPY ASSISTANT, PHYSICAL THERAPIST ASSISTANT, RADIOLOGIC TECHNOLOGY; HONORS PROGRAM; REGIONAL LAW ENFORCEMENT ACADEMY; CULINARY ARTS PROGRAM; ELEARNING & INSTRUCTIONAL INNOVATION CENTER; COSMETOLOGY; ADULT EDUCATION & LITERACY; ACCELERATE TEXAS (ATX) - CONTINUING EDUCATION - DR. MARISELA RODRIGUEZ

Dr. Marisela Rodriguez presented the changes to the handbooks and the new handbooks for the 2019 - 2020 year for informational purposes.

UPDATE ON SUMMER ACADEMY - DR. FRED SOLIS

Dr. Fred Solis, Vice President of Student Success and Enrollment, stated that about a year ago, Administration brought a proposal for this initiative to the Board for approval. He provided information on last year's initiative and the continuation of it for this year. The initiative allows dual credit students to earn college credit (core courses) during

the summer terms. The school districts provide the transportation and books for the students and the college provides the adjunct faculty and a waiver for the tuition and fees for the participants. Administration plans to continue the initiative by LC offering courses in the core curriculum and providing the tuition waiver and the schools districts providing the transportation, books and all learning resource materials. He answered questions from the Board. Dr. Solis acknowledged Mr. Albert Hernandez, Director of Dual Credit Program.

EXECUTIVE SESSION

At 7:20 p.m., Judge Martinez announced that the Board would go into executive session for the following items. He indicated that Item 27 would be discussed prior to Item 26 and asked that Items 28 and 29 be deferred.

Item 24 - Conflict of Interest Training to Demonstrate Compliance with Standard 4.2.d of the Southern Association of Colleges and Schools Commission on Colleges Principles of Accreditation

Item 25 - External Influence Training to Demonstrate Compliance with Standard 4.2.f of the Southern Association of Colleges and Schools Commission on Colleges Principles of Accreditation

Item 26 - Nonrenewal of Employment Contracts of Two Laredo College Faculty Members as Required by Board Policy DMAB(LOCAL): TERM CONTRACTS – NONRENEWAL. Closed Session Pursuant to Texas Government Code Sections 551.071 and 551.074

Item 27 - Level III Grievance Hearing Filed by a Laredo College Faculty Member as per Board Policy DGBA(LOCAL): PERSONNEL-MANAGEMENT RELATIONS - EMPLOYEE GRIEVANCES. Closed Session Pursuant to Texas Government Code Sections 551.071 and 551.074

Item 28 - Closed Session Discussion to Review the Board Self-Evaluation Results as Required by Board Policy BCG(LOCAL): BOARD INTERNAL ORGANIZATION BOARD EVALUATION and by Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) *Principles of Accreditation*, Pursuant to Texas Government Code Sections 551.071 and 551.074

Item 29 - Initiation of the Annual Evaluation of the College President Pursuant to Laredo College Board Policy BFE(LOCAL): CHIEF EXECUTIVE OFFICER - EVALUATION, including Establishing Procedures and Setting a Timeline to Conduct the Evaluation. Closed Session Pursuant to Texas Government Code Section 551.074

Ms. Leven-Ramos moved to defer Items 28 and 29. Mr. Delgado seconded the motion; motion carried. Ms. Leven-Ramos moved to go into executive session. Ms. Vela seconded the motion; motion carried.

DISCUSSION AND POSSIBLE ACTION

NONRENEWAL OF EMPLOYMENT CONTRACTS OF TWO LAREDO COLLEGE FACULTY MEMBERS

The Board reconvened to open session at 9:10 p.m. Judge Martinez noted that no action was taken in executive session

Ms. Mares moved to approve the recommendation from the college president for the nonrenewal of employment contract of one faculty member as discussed in executive session. Mr. Rangel seconded the motion; motion carried unanimously.

LEVEL III GRIEVANCE HEARING FILED BY A LAREDO COLLEGE FACULTY MEMBER

Ms. Mares moved to defer the Level III Grievance Hearing. Mr. Rangel seconded the motion; motion carried unanimously.

PRESIDENT'S REPORTS

PRESIDENT'S REPORTS CAMPUS POLICE, PERSONNEL, TRAVEL, AND OTHER REPORTS

The reports were provided for information purposes.

NEXT MEETING DATE: Not discussed.

ADJOURNMENT At 9:11 p.m., Ms. Mares moved to adjourn the meeting. Mr. Rangel seconded the motion; motion carried.