

# Meeting Cancelled Due to Lack of Quorum

6/28/2022, 3:24pm.



The notice for this meeting was posted in compliance with the Texas Open Meetings Act at the Webb County Justice Center on

6/23/2022 at 6:03 p.m.

## LAREDO COLLEGE DISTRICT - Fort McIntosh Campus

In compliance with state law, the public is hereby notified that the Board of Trustees of the Laredo College District will have a regular Board of Trustees Meeting on Thursday, June 30, 2022, at 6:00 p.m. in the Samuel A. Meyer Board Room located at the Elpha Lee West Building Room 105, at the Fort McIntosh Campus, West End Washington Street, Laredo, Texas. One or more Board members may attend and participate in the regular meeting by videoconference. Laredo College District intends to and will have a quorum of the Board of Trustees present in the Samuel A. Meyer Board Room.

Laredo College will comply with all applicable local, statewide, and federal orders, ordinances and rules with regards to social distancing and related matters. If necessary, the number of persons physically present in the Laredo College Samuel A. Meyer Board Room located at the Elpha Lee West Building Room 105 may be limited.

Members of the public and Laredo College employees who wish to view a live-stream of the Board meeting may access it by clicking on the following Zoom Webinar link:

Link to Join Zoom Webinar: <https://zoom.us/join>

Webinar ID: 883 0059 0878

## REGULAR BOARD OF TRUSTEES MEETING - AGENDA

1. Call to Order
2. Roll Call
3. Approval of the Minutes of the Regular Board Meeting of May 19, 2022 and Special Board Meeting & Budget Workshop of June 1, 2022
4. Public Testimony – *Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up in person at least 15 minutes before the meeting begins and shall indicate the agenda item or topic on which they wish to address the Board. An individual's comments to the Board shall not exceed three minutes per meeting.*
5. RECOGNITIONS, COMMUNICATIONS, INTRODUCTIONS OF PERSONNEL, AND NEW PERSONNEL ACTIONS FOR THE MONTH
  - 5.A. Recognition of Dr. Marisela Rodriguez Tijerina for Service as Interim President of Laredo College
  - 5.B. Welcoming Dr. Maria Minerva Ramirez as President of Laredo College
  - 5.C. Esports Update – *Mr. Carmelino Castillo*
  - 5.D. Literacy Symposium Update – *Mr. Eduardo Martinez*
  - 5.E. Laredo Cares 2.0 Update – *Ms. Brenda Martinez*
  - 5.F. Introduction of Personnel/Personnel Actions – *Dr. Marisela Rodriguez Tijerina*
6. Faculty Senate Report

7. CONSENT AGENDA

- 7.A. May 2022 Financial Report – *Mr. Cesar Vela*
- 7.B. Approval to Purchase Annual Maintenance for Nursing Anne Simulators, SimMan and SimMom Manikins – *Mr. Cesar Vela*
- 7.C. Approval to Amend Baseball and Softball Field Lease Agreement – *Mr. Cesar Vela*
- 7.D. Approval of Microsoft Annual License Renewal – *Mr. Albert Chavez*
- 7.E. Approval of SoftDocs Enterprise Content Management System – *Mr. Albert Chavez*
- 7.F. Approval of Computer Equipment (PCs) Purchase – *Mr. Albert Chavez*
- 7.G. Approval of Dell Hardware Maintenance Renewal for Data Center Equipment – *Mr. Albert Chavez*
- 7.H. Approval of Laredo College Campus Police Equipment. Possible Closed Session Discussion as Permitted by Government Code §551.076 – *Dr. David V. Arreazola*
- 7.I. Approval of Budgeted Cash Matching Funds for the Be It! Foundation – *Mr. Michael Gonzalez*
- 7.J. Approval of 2022 IME Becas Scholarship Regular Scholarship Matching Funds as Per Donor Request – *Ms. Sara A. Pompa*
- 7.K. Approval of STARS Regular Scholarship Matching Funds as Per Donor Request – *Ms. Sara A. Pompa*
- 7.L. Approval to Purchase SimMom for Incoming STEM Students Participating in Undergraduate Research as Part of the LEAPS Project – *Dr. Dianna Miller*
- 7.M. Approval of Repairs to Fort McIntosh Campus Emergency Phones (Deferred Maintenance Project) – *Mr. Cesar Vela/Mr. Albert Chavez*

8. DISCUSSION AND POSSIBLE ACTION

- 8.A. Review and Approve the Preliminary Plat for Lot 1, Block 1 of The Coves at Winfield Phase 3 – *Dr. Marisela Rodriguez Tijerina*
- 8.B. Order Calling for the Election for Board of Trustees Places 1, 2, and 3 as per Board Policy BBB(LEGAL): BOARD MEMBERS-ELECTIONS, the Texas Election Code, and the Texas Education Code and Authorizing the College President to Enter in to a Joint Election Services Contract with the Webb County Elections Administrator to Conduct and Supervise the Joint Elections of November 8, 2022 – *Dr. Veronica Martinez*
- 8.C. TASB Board Policy Update 43: Review Updated LEGAL Policies and Act on LOCAL Policies (see list below) – *Dr. David V. Arreazola*

Policy	ACTION
CIA(LOCAL): EQUIPMENT AND SUPPLIES MANAGEMENT - RECORDS MANAGEMENT	Replace
CJ(LOCAL): TRANSPORTATION MANAGEMENT	Replace
DGC(LOCAL): EMPLOYEE RIGHTS AND PRIVILEGES - EMPLOYEE EXPRESSION AND USE OF COLLEGE FACILITIES	Replace
DHA(LOCAL): EMPLOYEE STANDARDS OF CONDUCT - SEARCHES AND ALCOHOL/DRUG TESTING	Add
DHB(LOCAL): EMPLOYEE STANDARDS OF CONDUCT - CHILD ABUSE AND NEGLECT REPORTING	Replace
DHC(LOCAL): EMPLOYEE STANDARDS OF CONDUCT - EMPLOYEE SOLICITATIONS	Replace
ECC(LOCAL): INSTRUCTIONAL ARRANGEMENTS - COURSE LOAD AND SCHEDULES	Replace
EDA(LOCAL): INSTRUCTIONAL RESOURCES - INSTRUCTIONAL MATERIALS	Replace

- 8.D. Approve Modification to Laredo College Board Policy BBG(LOCAL): BOARD MEMBERS-COMPENSATION AND EXPENSES – *Ms. Jackie Leven-Ramos*
- 8.E. Approve Modification to Laredo College Board Policy BDB(LOCAL): BOARD MEETINGS-PUBLIC PARTICIPATION – *Laredo College Board of Trustees*
- 8.F. Approve Modifications to Laredo College Board Policy DJ(LOCAL): ASSIGNMENT, WORK LOAD, AND SCHEDULES – *Dr. Marisela Rodriguez Tijerina*
- 8.G. Approve Modification to Laredo College Board Policy FLB(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES-STUDENT CONDUCT – *Dr. Fred Solis*

- 8.H. Adopt a Resolution Supporting Transplace Mexico's Application to Become a Usage-Driven Foreign Trade Zone #94 Designation, Located at 107 Ross Khaledi Rd., Laredo Texas 78045 – *Dr. Marisela Rodriguez Tijerina*
- 8.I. Approval of Fiber Infrastructure Project (Facilities Master Plan Phase III Project) – *Mr. Cesar Vela/Mr. Albert Chavez*
- 8.J. Approval for Purchase of Audio-Visual Equipment for the Laredo College South Campus (Facilities Master Plan Phase III Project) – *Mr. Cesar Vela/Mr. Albert Chavez*
- 8.K. Approval of Martinez Fine Arts Center HVAC Upgrades Project – *Mr. Cesar Vela/Mr. Orlando Zepeda*

9. INFORMATION ITEMS

- 9.A. Enrollment Update – *Ms. Andrea Lopez*
- 9.B. Update on Laredo College Fraud Hotline – *Mr. Cesar Vela*
- 9.C. Update on Fixed Asset Inventory Software – *Mr. Cesar Vela*
- 9.D. Update on Building Lease Agreement with the United States International Boundary and Water Commission – *Mr. Cesar Vela*
- 9.E. Laredo College Website Update – *Mr. Albert Chavez*
- 9.F. Presentation of 2022 – 2023 Student Handbooks for:

Academic Affairs Division

- Bachelor of Applied Science in Organizational Leadership Program (BASORGL)

Academic Innovation & Technology Division

- eLearning & Instructional Innovation Center

Art & Sciences Division

- LC Honors Program

Community Education Division

- Adult Education & Literacy Program (AEL)
- Cosmetology Program

Health Sciences Division

- Associate Degree in Nursing Program (ADN)
- Bachelor of Science in Nursing Program (BSN)
- Diagnostic Medical Sonography Program (DMS)
- Emergency Medical Services Program (EMS)
- Medical Assistant Program (MA)
- Nursing Assistant Program (NURA)
- Occupational Therapy Assistant Program (OTA)
- Physical Therapist Assistant Program (PTA)
- Radiologic Technology Program (RT)
- Vocational Nursing Program (VN)

Workforce Education Division

- Business Management Department
- Child Development Program
- Computer Aided Drafting & Design Technology Program
- Culinary Arts Program
- Cybersecurity Institute
- Electrical Technology Program
- Electronic Technologies Program
- Heating, Ventilation, Air Conditioning and Refrigeration Program
- Homeland Security Studies Program
- LC Regional Law Enforcement Academy (LEA)
- Networking Technologies Program
- Protective Services Department
- Welding Technology Program

– *Dr. David V. Arreazola*

10. EXECUTIVE SESSION

- 10.A. Consultation with Laredo College Attorney Regarding Equal Employment Opportunity Commission (EEOC) Charge No. 451-2022-01849 filed by Laredo College Employee, Pursuant to Texas Government Code Sections 551.071 and 551.074.
- 10.B. Pursuant to Sections 551.071 and 551.074 of the Texas Government Code, Closed Session Discussion of the Employment, Reassignment and Duties of Employee Related to a Proposed Recommendation of Administration in the Nursing Program as per Laredo College Personnel Policy DJ(LOCAL): ASSIGNMENT, WORK LOAD, AND SCHEDULES including Discussion with Legal Counsel Regarding Related Legal Issues
- 10.C. Closed Session Discussion with the Interim College President Pursuant to Texas Government Code Section 551.074 Regarding the Employment, Reassignment, and Duties of Certain Employees Due to a Reorganization

11. DISCUSSION AND POSSIBLE ACTION

- 11.A. Approve of Liberty Mutual's Assignment of Counsel to Defend Laredo College in Response to Equal Employment Opportunity Commission (EEOC) Charge No. 451-2022-01849
- 11.B. Employment, Reassignment and Duties of Employee Related to a Proposed Recommendation of Administration in the Nursing Program as per Laredo College Personnel Policy DJ(LOCAL): ASSIGNMENT, WORK LOAD, AND SCHEDULES
- 11.C. Employment, Reassignment, and Duties of Certain Employees Due to a Reorganization

12. PRESIDENT'S REPORTS

Campus Police, Personnel, Travel, and Other Reports

13. Next Meeting Date: Thursday, July 28, 2022, 6:00 p.m. – Regular Board of Trustees Meeting

14. Adjournment

***Board members will meet informally for dinner prior to the start of the meeting. Although a quorum may be present, no College business is discussed.***

  
Dr. Marisela Rodriguez Tijerina  
Interim President

**Public Notice is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed in the agenda when authorized by provisions of the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapter D and E, regardless of whether the particular agenda item identifies a potential closed meeting.**