



CAMPUS POLICE

PARKING AND TRAFFIC REGULATIONS



PURPOSE

The purpose of these regulations is to expedite the safe and orderly conduct of Laredo College (LC) business and to provide controlled roadways and parking facilities in support of this function within the limits of available space.

AUTHORITY

By virtue of the authority vested in the Laredo College District Board of Trustees via the provisions of the Texas Education Code, Chapter 51, regulations pertaining to the operation of vehicles by faculty, staff, students and visitors are hereby established and set forth.

LIABILITY

No liability is created by the granting of parking or vehicle operating privileges on property owned, leased, or otherwise controlled by LC assumes no responsibility for the care or protection of vehicles or contents while operated or parked on LC property.

SUMMARY OF PARKING SYSTEM

ANY MOTOR VEHICLE PARKED IN A LC RESERVED SPACE MUST DISPLAY A VALID LC PARKING PERMIT. USE OF A MOTOR VEHICLE ON LC PROPERTY IS A PRIVILEGE, NOT A RIGHT, AND IS MADE AVAILABLE ONLY UNDER THE CONDITIONS ESTABLISHED BY LC PARKING AND TRAFFIC REGULATIONS CURRENTLY IN EFFECT. ANY VEHICLE OBSTRUCTING TRAFFIC FLOW, HAMPERING FIRE PROTECTION, PARKED ILLEGALLY IN A RESERVED OR HANDICAPPED-ONLY SPACE, OR IN A FIRE LANE, IS SUBJECT TO BEING IMMEDIATELY TOWED AWAY AT THE OWNER'S EXPENSE. THESE REGULATIONS ARE SUBJECT TO CHANGE WITHOUT NOTICE WHEN NECESSARY TO FACILITATE THE PARKING AND TRAFFIC PLAN. WHEN CHANGES OR MODIFICATIONS ARE NECESSARY AND HAVE BEEN APPROVED BY LC, AN ANNOUNCEMENT WILL BE MADE, IF POSSIBLE, IN APPROPRIATE PUBLICATIONS PRIOR TO THE EFFECTIVE DATE OF THE CHANGE.

VISITOR PARKING

Employees of LC sponsoring special events are urged to contact Campus Police in advance to make arrangements for parking for a planned event. Persons attending a special LC event may park in non-reserved parking spaces or in parking areas specially designated for those attending the event.

DRIVER RESPONSIBILITY

1. Finding Authorized Space - The responsibility of finding an authorized parking space rests with the driver. Lack of parking space, inclement weather conditions, mechanical problems or other disabilities are not considered valid excuses for failure to comply with these parking and traffic regulations.

2. **Space Availability** - A parking permit does not guarantee the holder a parking space, but only the opportunity to park within authorized parking areas on campus. Drivers should be aware that spaces in prime locations tend to fill first.
3. **Right of Way** - All drivers must yield right of way to pedestrians, bicyclists and disabled individuals.
4. **Owner's Responsibility** - The registered owner is responsible for citations issued to vehicles registered in his/her name.
5. **Permit Ownership** - A parking permit signifies an individual has been granted the privilege of parking on LC property. Ownership of the parking permit remains with LC. Individuals are not allowed to transfer permits. All permits reported lost or stolen must be returned to the Campus Police Office immediately upon recovery. Possession or use of a lost/stolen permit or a forged permit may result in a fine and loss of parking privileges. Employees must report the loss or theft of a visitor parking permit to the Campus Police Office immediately.
6. **Reserved Faculty Parking Permits** - Reserved parking spaces have been designated for LC faculty throughout the campus. The responsibility of finding a reserved faculty parking space rests with the driver. Faculty members allowing other drivers to use their permitted vehicles are responsible for ensuring that such other drivers do not park in faculty reserved spaces. Permits will be issued to all regular and part-time LC faculty. Part-time faculty will be issued temporary permits every term of employment; these expire at the end of the particular term and must be returned or renewed at the Campus Police Office.
7. **Permit Display** - Parking permits must be displayed according to these parking regulations and special instructions provided by the Campus Police Office at the time of issuance.

PARKING REGULATIONS

1. Any LC faculty who wishes to park a motor vehicle on property owned or controlled by LC must register the vehicle with the LC Police Department in order to receive a parking permit. Parking is only permitted in areas designated for parking on campus. The possession of a permit does not guarantee a parking space. Lack of space is not considered a valid excuse for violation of a regulation.
2. Parking regulations are in effect all year during normal LC business hours, including periods when classes are not in session.
3. It is not possible to mark with signs or paint all areas where parking is prohibited; however, the following guidelines will be strictly enforced (except for the possible exception of LC vehicles or emergency vehicles).

IT IS PROHIBITED TO PARK:

- a. in a handicapped-only space without a valid permit
- b. in reserved spaces without a valid permit

- c. in loading zones unless actually loading or unloading (Flashers must be on and time limited)
- d. in service entrances, construction sites, or spaces reserved for LC owned vehicles
- e. in an area which would create a traffic and/or pedestrian hazard
- f. in "NO PARKING" areas
- g. double parked
- h. blocking doorways
- i. on lawns, sidewalks, crosswalks, parking lot driveways, or straddling painted lines in parking lots
- j. against the flow of traffic
- k. in fire lane or within fifteen feet of fire hydrant

4. Vehicles must be parked in a parking space. The fact that one vehicle is parked in such a manner as to occupy more than one parking space is not an acceptable excuse for another operator to do the same.

5. Vehicles are not allowed in areas or spaces closed by barricades or other traffic control devices.

6. The same rules pertain to motorcycles, motorbikes, and mopeds as to cars.

7. Any person needing to make other than emergency repairs on a motor vehicle may not use LC property.

PARKING VIOLATIONS AND FINES

NOTICE: VEHICLES IN VIOLATION WILL BE ISSUED CITATIONS WITH FINES PAYABLE AT A JUSTICE OF THE PEACE COURT, AND ARE SUBJECT TO ALL FINES AND COURT COSTS IMPOSED BY THE COURT.

The person in whose name the vehicle is registered will be held responsible for parking violations.

REMOVAL OF VEHICLE (TOWING)

Campus Police have authorization to have a vehicle removed from LC property or immobilized at the owner's expense when the vehicle is:

1. Parked illegally in a handicapped-only space; or
2. Parked in a fire lane or within 15 feet of a fire hydrant; or
3. Obstructing; or
4. Left unattended under circumstances which indicate it has been abandoned.

The charge for towing a vehicle from the campus shall be paid by the owner of the vehicle to the towing company. If the vehicle is not immediately picked up from the storage lot of the towing company, the owner is also responsible for the payment of the storage fee to the towing company.

TRAFFIC VIOLATIONS AND FINES

NOTICE: Violators will be issued citations with fines payable at a Justice of the Peace Court, and are subject to all fines and court costs imposed by the Court.

1. All Texas motor vehicle laws apply within the LC campus. Motor vehicle operators (drivers) are responsible for traffic violations.

2. Moving violations include:

- a. *exceeding the speed limit*
- b. *disregarding a stop sign*
- c. *failure to yield right of way at "yield" intersection*
- d. *driving on walkways or sidewalks*
- e. *failure to grant the right of way to a pedestrian*
- f. *operating motorcycle, motorbike, or moped without approved head gear as required by law.*
- g. **defective vehicle lamps**

TRAFFIC REGULATIONS

1. The traffic laws of the State of Texas shall apply on LC property.

2. Unless otherwise indicated, the maximum speed for motor vehicles on LC property is 15 miles per hour.

3. No person shall operate a motor vehicle at a speed greater than is reasonable and prudent under existing conditions.

4. Driving on grass, brick sidewalks, cement sidewalks, or in an area other than on a street or in a parking lot is prohibited (except for LC-owned vehicles and emergency vehicles).

5. Exceeding the speed limit or otherwise operating a motor vehicle in a reckless manner is grounds for revocation of parking and driving privileges on LC property.

6. Motor vehicle accidents which occur on LC property should be reported to the Campus Police. Copies of accident reports are available upon request.

7. Motorcycles, motorbikes, and mopeds shall be operated only on motor vehicle thoroughfares.

TEXAS BIKE LAWS

These “rules of the road” are based on Texas Transportation Code Statues. Find the complete bicycle code at the bottom of the page. Laws are designed to improve the safety of everyone who uses the roadways. Don’t become a statistic! Remember to always use hand signals and body actions to communicate with motorists and other bicyclists.

Bicyclists have the rights and duties of other vehicle operators: (§551.101) Yes, this means you have to stop at stop signs and red lights, but cars are required to yield right-of-way to a bicycle when appropriate, just as to any other vehicle.

Ride near the curb and go in the same direction as other traffic: (§551.103) Near the curb is subjective (we recommend leaving a cushion of about three feet) but the law gives a cyclist the right to take the lane when necessary for safety.

At least one hand on the handlebars (two are safer): (§551.102c)
One when signaling but to when turning works well.

Use the hand and arm signals: (§545.107) Point the way you are going, let the other operators know what you want to do.

One rider per saddle: (§551.102a) Don’t let your friends share your bike while riding unless you’re both on a tandem.

You may ride two abreast as long as you don’t impede traffic: (§551.103c) Racing and taking the lane are special cases.

Must have a white light on the front and a red reflector or red light on the rear (for riding at night): (§551.104b) The light is primarily so people can see you coming from the side, where their headlights do not shine on your reflectors.

The law, effective as of Sept. 2001, states that a red light can replace a red reflector.

Brakes capable of making the braked wheel skid: (§551.104a) Don’t test that front brake to see if the wheel will skid riding, especially downhill.

Laredo College is an Equal Opportunity Institution and no student will be denied admission on the basis of race, national origin, age, marital status, color, religion, sex, or disability.