

**Laredo College  
Dual Enrollment  
Document Deadlines & Process Timeline**

**Aug - Oct**

- **Aug (First Week)**
  - Final Fall Rosters Due
  - 8 week course census date 6th class date
- **Sept**
  - Establish Timeline by Campus
  - Identify sophomores w/85 GPA (new cohort)
- **Oct 1st Deadlines**
  - Spring Course Schedule due (existing cohorts)
  - Potential HS Adjunct Packets due for Spring courses

**Nov - Jan**

- **Nov 1st**
  - ESP Admissions application & data file
  - Coordinate & Schedule TSI Testing
  - Scores are needed by campuses so that accurate college course schedule request are made by Feb 1st
- **Spring Rosters due the week before Thanksgiving Break**
  - 8 week course census date 6th class date
- **Nov - Dec**
  - Coordinate parent presentations for dual enrollment
  - LC Admissions Applications

**Feb - May**

- **Feb 1st Deadlines**
  - Summer & Fall Course schedule due
  - Potential HS Adjunct Packets due for Fall courses
- **April 1st**
  - Summer Academy Rosters/Bacterial Meningitis Verification Form or Waiver (courses at LC only)
- **Mid to Late May Fall Enrollment Packets Due**
  - Admissions applications & data file (test scores)