

Job Title	LCC-TAMIU Lamar Bruni Vergara Literacy Tutors
Characteristic Duties and Responsibilities	<ol style="list-style-type: none"> 1. Tutors will serve in partnership with the TAMIU-LBV Literacy Partnership as literacy tutors in a nearby elementary school. Reliable transportation is required. 2. Using training provided, tutors will design & implement individual literacy lessons to young readers. 3. Tutors will keep neat, accurate records of student work. 4. Tutors must maintain background clearance from the school district in which they serve. 5. Tutors must comply with the financial aid satisfactory academic process standing. 6. Tutors must serve as a strong English language role model. Spanish proficiency is optional.
Required Qualifications	Willing & able to pass background clearances by both LCC and the partner school; willing & able to obtain a TB screening.
Preferred Qualifications	Some related experience with children.
Certificates/Licenses and Skills	None.
Knowledge, Skills and Abilities	<p>Literacy tutors must possess the following knowledge, skills, or abilities:</p> <ul style="list-style-type: none"> Strong English language role model (written and oral). Reliable transportation. Professional demeanor at all times. Willingness to wear uniforms provided.
Physical Demands	Clear speech for modeling with students.
Work Environment	Community-based placement. Inside Work-in a well lighted and air conditioned area.
Safety	<p>Required to work safely and follow safety rules. Report unsafe working conditions and behavior. Take reasonable and prudent actions to prevent others from engaging in unsafe practices.</p> <p>This is a collaborative, community-based placement. Students will have multiple unofficial supervisors, and must be comfortable receiving coaching and guidance from multiple people. Excellent attendance is required- students without reliable transportation should seek a different opportunity. Students who serve successfully and transfer to TAMIU will be strong candidates for a comparable job at TAMIU in future semesters.</p>
Special Conditions	