



**STUDENT SPECIAL CIRCUMSTANCES Year \_\_\_\_\_ (ex. 2011 – 2012 )**

Please indicate the reason for the change in income.  
Mark all that apply and attach the required documentation.

- Loss of income from work.** Complete sections A, B, C and D on pages 3 & 4.  
Period of unemployment from \_\_\_\_\_ to \_\_\_\_\_.
- Layoff.** Provide a letter from employer stating effective date and anticipated return.
- Plant Closing.** Provide a letter from employer stating effective date.
- Termination.** Provide a letter from employer stating effective date.  
If this is not available, provide documentation from local unemployment office.
- Disability.** Date of disability (mm/dd/yy)\_\_\_\_\_. Attach documentation of the disability.
- Other.** Please specify and provide appropriate documentation.
- Loss of taxable income.** Complete sections A, B, C and D on pages 3 & 4.
- Alimony.** Provide court document(s) stating termination date of benefit.
- Unemployment.** Provide a letter from the unemployment office stating termination date of benefit.
- Other.** Please specify and provide appropriate documentation.
- Loss of untaxed income.** Complete sections A, B, C and D on pages 3 & 4.
- Social Security.** Provide Social Security Administration notification of termination of benefit.
- Child Support.** Provide a letter or court document stating termination date of benefits.
- Worker's Compensation.** Provide a letter from Bureau of Worker's Compensation stating termination date of benefit.
- Other.** Please specify and provide appropriate documentation.
- Divorce.** Since applying for financial aid, there has been a change in marital status. Date of divorce \_\_\_\_\_ . Give only applicable information when completing sections A, B, C and D on pages 3 & 4. Attach a copy of the divorce decree and applicable 2010 W-2 form(s).

**Separation.** Since applying for financial aid, there has been a legal separation. Date of separation \_\_\_\_\_. Current address of spouse \_\_\_\_\_.  
Give only applicable information when completing sections A, B, C and D on pages 3 & 4. Attach a copy of the separation papers and applicable 2010 W-2 form(s).

**One-time income** (i.e. inheritance, moving expense allowance, back year Social Security payments, or lump sum retirement or IRA distribution). You must attach a separate sheet that identifies source of income and how funds were spent or invested. Complete sections A, B, C and D on pages 3 & 4.

**Other unusual expenses paid.**

**Medical or dental expenses.** You have paid medical or dental expenses for the 2010 calendar year that are not covered by insurance and these expenses exceed 10% of your total income. Provide a copy of Schedule A of 2010 Federal tax returns or copies of canceled checks for 2010 and confirmation of total amount paid by insurance in 2010.

**Elementary and secondary education paid.** You have paid for elementary, junior high, and/or high school tuition in the 2010 calendar year for dependents in your family. (Not to exceed \$4000 per child). Provide a letter from school stating amount you have paid for tuition in Fall 2010 and Spring 2011

**A.** Report all income you have actually received from January 1, 2011 through today. Then estimate all income you expect to receive through December 31, 2011. **YOU MUST ATTACH DOCUMENTATION OF ALL INCOME.** Documentation could include recent pay stubs with year-to-date earnings, W-2 forms, a letter from an employer stating your total earnings, an estimate of future income, etc. After December 31, 2011, you will be required to submit a copy of your completed 2011 federal tax return.

INCOME FOR JANUARY 1, 2011 TO DECEMBER 31, 2011	ACTUAL 1-1-11 to + Today	ESTIMATED Today to = 12-31-11	TOTAL ACTUAL PLUS ESTIMATED
Expected '11 income earned from work by father /student (wages, salaries, tips, net business/farm income)	\$	\$	\$
Expected '11 income earned from work by mother/spouse (wages, salaries, tips, net business/farm income)	\$	\$	\$
Other taxable income (dividends, interest, pensions, annuities, alimony, unemployment compensation, capital gains, etc.) SOURCE:	\$	\$	\$
Other taxable income (dividends, interest, pension, annuities, alimony, unemployment compensation, capital gains, etc.) SOURCE:	\$	\$	\$
Social Security Benefits	\$	\$	\$
Aid to Families with Dependent Children (AFDC/ADC)	\$	\$	\$
Child support received	\$	\$	\$
Other Untaxed income (earned income credit, welfare benefits, workers comp, payments to IRA/Keogh, etc.) SOURCE:	\$	\$	\$
Total income for 2011	\$	\$	\$

**B. Current asset information:**

Current amount of cash, savings, and checking (not including any past financial aid): \$ \_\_\_\_\_

Current value of your real estate/investments (other than home): \$ \_\_\_\_\_

Current debt on your real estate/investments (other than home): \$ \_\_\_\_\_

Current value of your farm/business: \$ \_\_\_\_\_

Current debt of your farm/business: \$ \_\_\_\_\_

Do you materially participate in the operation of the farm? (circle one) YES NO

**C. Household Information:**

<u>NAME</u>	<u>RELATIONSHIP TO PARENT</u>	<u>NAME OF COLLEGE</u>
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1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

(If you need additional space to list family members, use back of this page.)

**D. CERTIFICATION:** I certify that the information provided above is true and complete to the best of my knowledge. I agree to provide proof of the information that I have given on this form if asked by the Office of Financial Aid. I also realize that if I do not provide proof when asked, the student will not receive special circumstances consideration.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (FOR DEPENDENT STUDENT ONLY)

\_\_\_\_\_  
Date

