

HOTEL OCCUPANCY TAX EXEMPTION CERTIFICATE

Note: *This certificate is to be used to exempt travelers from Educational Institutions on official business from a Hotel/Motel occupancy tax provided state, county, and/or city authorizes said exemptions.*

Name of Guest:

Address of Guest (Street and number, city, state, ZIP code)

Name of exempt organization

LAREDO MUNICIPAL COMMUNITY COLLEGE DISTRICT

Address of organization (Street and number, city, state, ZIP code)

WEST END WASHINGTON STREET, LAREDO, TEXAS 78040-4395

Organization exempt status

LAREDO COMMUNITY COLLEGE IS A STATE AGENCY CERTIFIED BY THE TEXAS HIGHER EDUCATION COORDINATING BOARD AS A "PUBLIC JUNIOR COLLEGE," AND THEREBY DESIGNATED AS A NON-PROFIT, TAX EXEMPT INSTITUTION UNDER SECTION 115 OF THE INTERNAL REVENUE CODE.

GUEST CERTIFICATION: I declare that I am an occupant of this hotel/motel on official business sanctioned by the exempt organization named above and that all information shown on this document is true and correct.

Guest

Date

**SIGN
HERE**

FOR HOTEL/MOTEL USE ONLY (OPTIONAL)

Name of hotel/motel

Address of hotel/motel (street and number, city, state, ZIP code)

Method of payment (Cash, personal check or credit card, organization check or credit card, direct billing, other)

Room

Local tax

Exempt state tax

Amount paid by guest