

Laredo College District Student Emergency Fund

Financial assistance to Laredo College District (LCD) students with emergencies.

What is the Student Emergency Fund?

The student Emergency Fund offers limited emergency financial assistance to LCD students with emergencies or unexpected hardships that occur during the semester. This fund is available each year through the Interlocal Agreement between Laredo College District and the Laredo Housing Authority. The funds serve to off-set short term financial needs and is not a replacement for or supplement to financial aid. This assistance is not considered a loan and does not require repayment.

How much money can i receive?

The maximum annual award is \$1,000 per student, based upon availability of funds. Funds are limited and are available on a first come, first served basis. The Emergency funds are used to pay the request directly to the vendor.

Examples of emergencies:

- Replacement of essential personal belongings due to fire, flood, theft, or natural disaster
- emergency or temporary housing assistance
- Medication cost related to emergency medical care (not covered by insurance)
- Assistance with rent or utilities due to an emergency
- Emergency transportation

Types of expenses that are NOT covered:

- Any costs that are already covered in financial aid package (tuition and fees, standard room and board allowance, book allowance, and miscellaneous expenses)
- Non-essential utilities, household, or furniture costs not related to damage or theft
- Parking tickets, court fees, or other fines
- Cost for entertainment, recreation, non-emergency travel, or other non-essential expenses
- Any other expenses not qualifying as emergencies as determine by LCD

Student emergency fund eligibility (subject to change):

To be eligible to apply for the Student Emergency Fund, a student must:

- Be currently enrolled in at least 6 semester credit hours or a workforce/continuing education program, be in a good academic and disciplinary standing, and actively attending class (note that attendance will be verified)

- Have completed at least one full semester at LCD (although this may be waived for workforce/continuing education students)
- Have not received emergency funds during the current academic year (consideration will be given if extraordinary extenuating circumstance exist)
- Have a financial hardship resulting from an emergency, accident, other unexpected, critical incident
- Complete all application questions in full and submit supporting documentation, as requested
- Demonstrate that all other possible resources have been considered and are either unavailable or insufficient
- Have no outstanding balance owed to LCD

Application steps:

1. Submit the **Student Emergency Fund Application**.
2. Await for the committee to review your application. The Committee's decision will be sent to your LCD email.
3. Complete any additional steps outlined in the Committee's decision email.

Fund decisions:

We will make every effort to have a decision on your application within 1 to 2 days.

All application decisions are final. If approved, student will be notified of the amount and method of disbursement.

Approved amounts:

Approved amounts may range from \$50 - \$1,000. The amount approved is based on need and available funding. Availability is limited and is disbursed on a first come, first serve basis.

Receipts:

Student receiving assistance from this fund must submit receipts to the Laredo Housing Authority within 10 days of payment to vendor. Failure to do so could prohibit use of this fund in the future.

Laredo College District Student Emergency Fund Application

Laredo College District (LCD) seeks to assist eligible students coping with an emergency or unexpected hardship subject to the requirements and limitations of available each year and granted through the Interlocal Agreement between LCD and Laredo Housing Authority.

If you think you are eligible, please fill out and submit the form below:

_____ First Name	_____ Last Name	_____ Palomino ID	
_____ Address	_____ City	_____ State	_____ Zip Code
_____ Phone Number	_____ Palomino Student Email		

Amount requested from the Emergency Fund: _____

Please list exactly how the money you have requested will be used and/or what it is for.

If approved, you will be required to submit a copy of the bill(s) to show how the money will be used.

Do you have insurance (medical, auto, etc. that would cover all or part of these expenses?

_____ Yes _____ No

What efforts have you made to obtain financial assistance from other sources?

If you have documentation of the emergency (such as police report, medical bill, utility turn-off notice, etc.) Please attach a copy.

I certify that the information provided on this application is true and correct

Signature

Date

Referred by: _____ Approved by: _____