



### **New Student Veteran Checklist**

- DD 214 (Member 4 or Member 2 Copy)
- Request Official JST Transcript to Laredo College and Provide Copy of JST Transcript to Office of Veterans Services
  - Register at <https://jst.doded.mil/jst/>
  - Contact respective branch of service via information on main page if needed
- Copy of a Picture ID
- TSI Waiver\*
- Advisor E-Mail/Permit/Degree Works\*
- Request for Veterans Certification\*
- Statement of Rights and Responsibilities\*
- Certificate of Eligibility (if applicable)
- Hazelwood Application (if applicable)
- VA Disability Rating Letter (if applicable)
- NOBE Letter (if applicable)
- Miscellaneous:

\*Indicates form is provided from Laredo College or Office of Veterans Services

### **Returning Veteran Student Checklist**

- Advisor E-Mail/Permit/Degree Works\*
- Request for Veterans Certification\*
- Statement of Rights and Responsibilities\*
- Most Recent Certificate of Eligibility (if applicable)
  - At least one per semester
- Hazelwood Application for Continued Enrollment (if applicable)
- Hazelwood Verification of Hours (if applicable; i.e. if sharing hours)
- Miscellaneous:

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### **New Dependent Student Checklist**

- Veteran's DD 214 (Member 4 or Member 2 Copy)
- Copy of a Picture ID
- Copy of the Veteran's Picture ID
- Birth Certificate
  - Only for biological children of veterans or step children of veterans
- Marriage Certificate
  - For spouses and step children of veterans to provide proof of relationship

- Adoption Paperwork or Income Taxes (if applicable)
  - Must have dependent's/child's name present on tax income forms
- Veteran's VA Disability Rating Letter (if applicable)
  - Must show 100% disability rating or at least 10% rating
- Death Certificate of Veteran (if applicable)
- Advisor E-Mail/Permit/Degree Works\*
- Request for Veterans Certification\*
- Statement of Rights and Responsibilities\*
- Certificate of Eligibility (if applicable)
- Hazelwood Application (if applicable)
- Hazelwood Verification of Hours (if applicable; i.e. if sharing hours)
- Miscellaneous:

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### **Returning Dependent Student Checklist**

- Advisor E-Mail/Permit/Degree Works\*
- Request for Veterans Certification\*
- Statement of Rights and Responsibilities\*
- Most Recent Certificate of Eligibility (if applicable)
  - At least one per semester
- Hazelwood Application for Continued Enrollment (if applicable)
- Hazelwood Verification of Hours (if applicable; i.e. if sharing hours)
- Miscellaneous:

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### **Websites**

- <https://www.laredo.edu/student-services/veteran-affairs/index.html>
- [www.VA.gov](http://www.VA.gov)
- <https://www.tvc.texas.gov/education/hazlewood/>

### **Phone Numbers**

- VA Education and Training: 888-GIBILL-1 (888-442-4551)
- Laredo College Bursars Office: 956-721-5112

### **Office of Veterans Services**

Fort McIntosh Campus, Lerma-Pena Building, Room 250

Monday to Thursday 8:00 AM to 6:00 PM and Friday 8:00 AM to 12:00 PM

[veterans@laredo.edu](mailto:veterans@laredo.edu)

956-764-5768